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City of Gloucester

City Council

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CITY COUNCIL STANDING COMMITTEE

Budget & Finance Committee

Thursday, November 18, 2010 – 6:00 p.m.
1st Fl. Council Conference Rm. – City Hall

AGENDA

(ITEMS MAY BE TAKEN OUT OF ORDER)

1. *Continued Business*

- A) Tax Classification (Cont'd from 11/04/10): Presentation by Board of Assessors and City Auditor
- B) Memorandum from Fire Chief re: Addition of New Fees and Increasing Current Fees (Cont'd From 11/04/10)
- C) Memorandum from Community Development Director re: acceptance of Seaport Advisory Council in the amount of \$500,000.00

2. *Letter and documentation from Deputy Fire Chief Aiello re: enactment of ordinance to bill for Certain Fire Dept. responses*

3. *Memo and Grant Application from Police Chief re: permission to apply for Automated License Plate Reader Grant*

4. *Memo from City Auditor regarding accounts having expenditures which exceed their authorization*

COMMITTEE

Councilor Steven Curcuro, Chair
Councilor Paul McGeary, Vice Chair
Councilor Jacqueline Hardy

Committee members – Please bring relevant documentation

Back-up and Supporting Documentation all on file at the City Clerk's Office, City Hall

CC: Mayor Carolyn Kirk
Jim Duggan
Kenny Costa
Jeffrey Towne
Nancy Papows
Board of Assessors
Sarah Garcia
Fire Chief Phil Dench
Deputy Fire Chief Aiello
Police Chief Michael Lane

Tax Classification Information

for

Fiscal Year 2011

Presented by:

BOARD OF ASSESSORS

Nancy A. Papows, MAA

Gary I. Johnstone, MAA

Bethann B. Godinho, MAA

ASSISTANT ASSESSOR

Timothy W. Good, IV

All figures are based on Department of Revenue certified values. Tax rates as shown are estimated. The City Council is voting on a "residential factor." Once this factor is entered on the RECAP actual calculations of tax rates may differ slightly due to rounding.

CLASSIFICATION CONSIDERATIONS
SOME ECONOMIC & POLITICAL ISSUES
as outlined by the Department of Revenue

1. Consider percentage of commercial and industrial (CI) properties as compared to residential (R). Will an increased tax burden on commercial and industrial significantly lower the residential tax burden?
2. What is the mix of commercial and industrial properties?
How much is big business?
How much is small business (mom & pop)?
3. Will it adversely effect small business and drive them out of the community?
4. Will it slow big business development?
5. Does business significantly contribute in a nontax way to the community?
6. Are the businesses of the type that require extraordinary municipal services?
7. Is it a matter of principle or economics?

THE BACKGROUND OF TAX CLASSIFICATION

The November 1978 state ballot presented the opportunity for Massachusetts voters to amend the State Constitution with respect to the taxation of certain properties. In part, Question #1 allowed cities and towns of the Commonwealth to:

“...classify real property according to its use in no more than four classes, and to assess, rate, and tax such property differently in the classes so established, but proportionately in the same, except that reasonable exemptions may be granted.”

Thus, the referendum which was to become known simply as “classification” would allow the shifting of the ad valorem tax from one class of taxpayer to another. The four classes are:

- Residential
- Open Space
- Commercial
- Industrial

The reason most often cited for supporting classification was to maintain the de facto classification which had occurred in some cities and towns. In the 1974 Sudbury decision the Supreme Judicial Court of Massachusetts declared that all real property within the Commonwealth must be assessed at its full and fair market value. Prior to this decision it was claimed that most municipalities under assessed residential properties, and over assessed commercial/industrial properties. For these communities the 100% assessment would cause the tax burden to shift to the residential class. It was felt that many communities, especially the older cities, could not afford this shift. Thus, classification would soften the blow and allow a municipality’s legislative body, with the approval of the executive, in our case the City Council and Mayor respectively, to allocate a community’s tax burden disproportionately, within certain constraints, among the four general classes of Real Property as well as Personal Property.

The notion of classification as a political solution is supported by the fact that the bill was initially introduced by Boston Mayor Kevin White. Boston faced a dramatic shift in its tax burden to the residential class.

Once it had become law, the procedure for implementing classification fell to the governing body of the local taxing jurisdiction. According to the Amendment:

“...the Selectmen in each town, and the City Council, with the approval of the Mayor, of each city, shall annually determine the percentage of the local tax levy to be borne by each class of property...”

The Board of Selectmen or City Council, with the Mayor's approval, must decide the percentages of the tax levy that each class of real property and personal property will bear. To do so, a residential factor is adopted. Municipalities may also consider whether to allow an open space discount, a residential exemption and a small commercial exemption.

- 1) Adopting a **Classification Factor** of 1 to 1.50. A factor of 1 would result in a single tax rate for all classes of property while any other selected factor would result in different tax rates for the different classes. It is this option which is the source of most of the debate.
- 2) A discount (25% maximum) for all property classified as **Open Space**. The effect of the discount must be borne by the residential class thus increasing the residential tax rate.
- 3) A **Residential Exemption** of up to 20% of the average assessed valuation of the residential class. The effect of the exemption must be borne by the residential class alone.
- 4) Adopting a **Small Commercial Exemption** (10% maximum), with specific limitations, and the effect of the exemption will be borne by the commercial and industrial classes. Thus, higher valued properties, in effect "subsidize" lower valued properties.

SUMMATION

Cities and towns that are certified by the Department of Revenue as assessing properties at full and fair cash value may elect to shift the tax burden among the major property classes within certain limits established by law. The adoption of different rates does NOT change the total property tax levy, rather it determines the share to be borne by each class.

The share of the levy raised by the commercial, industrial, and personal property classes may be increased by 50% as long as the residential and open space classes raise at least 65% of what they would have raised without the shift. The "Minimum Residential Factor" established by the Commissioner of Revenue is issued to make certain that the shift of the tax burden complies with the Classification Act. For Fiscal Year 2011 the maximum shift allowed would be 1.5.

A COMPARISON OF FISCAL 2011 VALUES BY CLASS

<u>CLASS</u>	<u>PARCELS</u>	<u>VALUE OF CLASS</u>	<u>% OF TOTAL VALUE</u>
RESIDENTIAL	12,452	\$4,722,167,330	89.30%
COMMERCIAL	588	\$ 301,355,658	
INDUSTRIAL	210	\$ 162,664,112	10.70%
PERSONAL PROPERTY (accts.)	1,586	\$ 101,892,820	
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TOTALS	14,836	\$5,288,079,920	100%

FISCAL YEAR PARCEL COUNTS, VALUES, AND % OF TOTAL TAXABLE CITY VALUE

YEAR	CLASS	PARCEL COUNT	VALUE	% OF VALUE	TOTALS
90	RESIDENTIAL	N/A	\$2,251,329,796	84.95}	84.95%
	COMMERCIAL	N/A	\$220,544,275	8.31	
	INDUSTRIAL	N/A	\$143,703,000	5.41}	15.05%
	PERS PROP	N/A	\$35,499,800	1.33	
91	RESIDENTIAL	N/A	\$2,063,036,400	84.60}	84.60%
	COMMERCIAL	N/A	\$207,258,371	8.48	
	INDUSTRIAL	N/A	\$133,189,700	5.45}	15.40%
	PERS PROP	N/A	\$36,113,064	1.47	
92	RESIDENTIAL	N/A	\$1,924,605,400	85.00}	85.00%
	COMMERCIAL	N/A	\$182,658,384	8.09	
	INDUSTRIAL	N/A	\$117,358,100	5.22}	15.00%
	PERS PROP	N/A	\$38,187,103	1.69	
93	RESIDENTIAL	11,827	\$1,686,649,400	84.40}	84.40%
	COMMERCIAL	556	\$163,331,964	8.16	
	INDUSTRIAL	131	\$110,058,600	5.50}	15.60%
	PERS PROP	2,047	\$38,866,300	1.94	
94	RESIDENTIAL	11,836	\$1,616,250,410	84.50}	84.50%
	COMMERCIAL	549	\$157,329,454	8.21	
	INDUSTRIAL	131	\$99,337,200	5.19}	15.50%
	PERS PROP	2,067	\$40,251,800	2.10	
95	RESIDENTIAL	11,810	\$1,619,446,500	84.90}	84.90%
	COMMERCIAL	542	\$148,798,000	7.82	
	INDUSTRIAL	142	\$95,907,800	5.04}	15.10%
	PERS PROP	1,679	\$42,805,480	2.24	
96	RESIDENTIAL	11,814	\$1,627,568,700	85.58}	85.58%
	COMMERCIAL	531	\$141,910,700	7.46	
	INDUSTRIAL	135	\$90,015,700	4.73}	14.42%
	PERS PROP	1,620	\$42,308,000	2.23	
97	RESIDENTIAL	11,814	\$1,637,879,934	85.94}	85.94%
	COMMERCIAL	543	\$144,245,766	7.57	
	INDUSTRIAL	137	\$85,305,200	4.48}	14.06%
	PERS PROP	1,581	\$38,345,500	2.01	
98	RESIDENTIAL	11,841	\$1,650,706,133	86.10}	86.10%
	COMMERCIAL	538	\$143,188,867	7.47	
	INDUSTRIAL	136	\$84,879,100	4.43}	13.90%
	PERS PROP	1,538	\$38,392,960	2.00	
99	RESIDENTIAL	11,870	\$1,951,678,700	87.39}	87.39%
	COMMERCIAL	536	\$150,142,600	6.72	
	INDUSTRIAL	130	\$86,418,700	3.87}	12.61%
	PERS PROP	1,543	\$45,058,740	2.02	
00	RESIDENTIAL	11,837	\$2,087,429,200	87.57}	87.57%
	COMMERCIAL	533	\$155,454,200	6.52	
	INDUSTRIAL	119	\$95,844,000	4.02}	12.43%
	PERS PROP	1,455	\$45,107,450	1.89	

01	RESIDENTIAL	11,863	\$2,527,469,296	88.85}	88.85%
	COMMERCIAL	533	\$168,096,504	5.91	
	INDUSTRIAL	117	\$101,371,100	3.56}	11.15%
	PERS PROP	1,511	\$47,849,850	1.68	
02	RESIDENTIAL	11,897	\$3,132,421,435	89.72}	89.72%
	COMMERCIAL	530	\$189,723,765	5.43	
	INDUSTRIAL	122	\$118,621,700	3.40}	10.28%
	PERS PROP	1,492	\$50,477,790	1.45	
03	RESIDENTIAL	11,929	\$3,420,253,244	90.00}	90.00%
	COMMERCIAL	492	\$195,970,190	5.00	
	INDUSTRIAL	153	\$129,035,400	3.00}	10.00%
	PERS PROP	1,440	\$52,818,700	2.00	
04	RESIDENTIAL	11,963	\$4,097,688,565	90.84}	90.84%
	COMMERCIAL	513	\$219,532,010	4.87	
	INDUSTRIAL	158	\$138,916,700	3.08}	9.16%
	PERS PROP	1,397	\$54,911,494	1.21	
05	RESIDENTIAL	11,975	\$4,653,335,965	90.93}	90.93%
	COMMERCIAL	558	\$242,127,035	4.73	
	INDUSTRIAL	177	\$157,304,700	3.07}	9.07%
	PERS PROP	1,603	\$64,973,380	1.27	
06	RESIDENTIAL	12,041	\$5,083,284,811	91.30}	91.30%
	COMMERCIAL	560	\$253,395,349	4.55	
	INDUSTRIAL	178	\$159,360,940	2.86}	8.70%
	PERS PROP	1,541	\$71,434,230	1.29	
07	RESIDENTIAL	12,275	\$5,360,688,724	91.41}	91.41%
	COMMERCIAL	569	\$269,207,212	4.59	
	INDUSTRIAL	186	\$161,639,368	2.76}	8.59%
	PERS PROP	1,567	\$72,983,480	1.24	
08	RESIDENTIAL	12,358	\$5,242,429,165	90.91}	90.91%
	COMMERCIAL	593	\$280,893,305	4.87	
	INDUSTRIAL	210	\$168,669,130	2.92}	9.09%
	PERS PROP	1,514	\$74,752,690	1.30	
09	RESIDENTIAL	12,398	\$5,131,715,937	90.43}	90.43%
	COMMERCIAL	597	\$291,565,933	5.14	
	INDUSTRIAL	210	\$167,680,030	2.95}	9.57%
	PERS PROP	1,521	\$83,931,100	1.48	
10	RESIDENTIAL	12,428	\$4,823,470,706	89.63}	89.63%
	COMMERCIAL	594	\$300,127,372	5.58	
	INDUSTRIAL	210	\$167,286,322	3.11}	10.37%
	PERS PROP	1,541	\$90,546,600	1.68	
11	RESIDENTIAL	12,452	\$4,722,167,330	89.30}	89.30%
	COMMERCIAL	588	\$301,355,658	5.70	
	INDUSTRIAL	210	\$162,664,112	3.07}	10.70%
	PERS PROP	1,586	\$101,892,820	1.93	

**PREVIOUS CLASSIFICATION FACTORS
AND RESULTING TAX RATE**

FISCAL YEAR	TAX RATE @ FACTOR 1.0	SHIFT OF BURDEN FACTOR	TAX RATES AFTER SHIFT	% OF TOTAL VALUE BY CLASS	% OF TOTAL LEVY BY CLASS AFTER SHIFT
FY82	24.86	1.16	R 23.94 O 20.22 CIP 28.84	76.39 3.25 20.36	73.70 2.63 23.65
FY83	25.00	1.09	RO 24.43 CIP 27.25	79.87 20.13	78.06 21.94
FY84	22.72	1.09	RO 22.25 CIP 24.77	80.96 19.04	79.24 20.76
FY85	23.33	1.00	RO 23.33 CIP 23.33	81.12 18.88	81.12 18.88
FY86	23.88	1.12	RO 23.20 CIP 26.74	80.97 19.03	78.68 21.32
FY87	12.66	1.19	RO 12.13 CIP 15.06	82.15 17.85	78.76 21.24
FY88	13.07	1.19	RO 12.56 CIP 15.55	83.02 16.98	79.80 20.20
FY89	13.46	1.39	RO 12.39 CIP 18.71	83.11 16.89	76.53 23.47
FY90	9.52	1.39	RO 8.86 CIP 13.23	84.95 15.05	79.08 20.92
FY91	10.74	1.25	RO 10.25 CIP 13.43	84.60 15.40	80.71 19.29
FY92	12.00	1.25	RO 11.47 CIP 15.00	85.00 15.00	81.32 18.68
FY93	14.17	1.19	RO 13.67 CIP 16.87	84.40 15.60	81.41 18.59
FY94	15.36	1.20	RO 14.79 CIP 18.44	84.50 15.50	81.38 18.62
FY95	15.97	1.15	RO 15.54 CIP 18.37	84.90 15.10	82.65 17.35
FY96	16.65	1.13	RO 16.28 CIP 18.82	85.58 14.42	83.70 16.30
FY97	17.26	1.13	RO 16.90 CIP 19.51	85.94 14.06	84.11 15.89
FY98	17.85	1.37	RO 16.78 CIP 24.45	86.10 13.90	80.96 19.04
FY99	15.99	1.35	RO 15.18 CIP 21.60	87.39 12.61	82.97 17.03

FISCAL YEAR	TAX RATE @ FACTOR 1.0	SHIFT OF BURDEN FACTOR	TAX RATES AFTER SHIFT	% OF TOTAL VALUE BY CLASS	% OF TOTAL LEVY BY CLASS AFTER SHIFT
FY00	15.49	1.30	RO 14.83 CIP 20.14	87.57 12.43	83.84 16.16
FY01	13.79	1.30	RO 13.27 CIP 17.93	88.85 11.15	85.50 14.50
FY02	11.76	1.30	RO 11.36 CIP 15.29	89.72 10.28	86.64 13.36
FY03	11.26	1.25	RO 10.95 CIP 14.09	90.00 10.00	87.56 12.44
FY04	9.86	1.25	RO 9.61 CIP 12.32	90.84 9.16	88.55 11.45
FY05	9.11	1.12	RO 8.99 CIP 10.19	90.93 9.07	89.84 10.16
FY06	8.73	1.06	RO 8.68 CIP 9.25	91.30 8.70	90.78 9.22
FY07	8.66	1.06	RO 8.61 CIP 9.18	91.41 8.59	90.89 9.11
FY08	9.16	1.06	RO 9.10 CIP 9.70	90.91 9.09	90.36 9.64
FY09	9.66	1.06	RO 9.60 CIP 10.24	90.43 9.57	89.85 10.15
FY10	10.57	1.06	RO 10.49 CIP 11.20	89.63 10.37	89.01 10.99

CALCULATING THE MAXIMUM ALLOWABLE LEVY

FY2010 Levy Limit	\$56,743,703
Additional Amended FY2010 Growth	\$ 0
Prop 2 ½ Increase	\$ 1,418,593
Residential New Growth	\$ 317,763
CIP New Growth	<u>\$ 379,147</u>
FY2011 Levy Limit	\$58,859,206
Pole's Hill Debt Exclusion	\$ 139,985
Sewer Debt Shift	<u>\$ 1,750,000</u>
FY2011 Maximum Allowable Levy	\$ 60,749,191

<u>Maximum allowable levy</u>	<u>\$60,749,191</u>	= .01149
Total value of all parcels	\$5,288,079,920	

FY11 tax rate at a factor of 1: \$11.48 (rounded not to exceed the maximum allowable levy)

FY11 TAX RATE AT A FACTOR OF ONE = \$11.48

FY11 MAXIMUM ALLOWABLE LEVY = \$60,749,191

RESIDENTIAL CLASS REPRESENTS 89.30% OF LEVY, CIP 10.70%

SHIFT IN TAX RATE			SHIFT IN LEVY %		SHIFT IN LEVY DOLLARS		
SHIFT	R RATE	CIP RATE	RO%	CIP%	RO%	CIP%	TOTAL LEVY
101%	11.47	11.60	89.19%	10.81%	\$54,184,026	\$6,565,165	\$60,749,191
102%	11.46	11.72	89.09%	10.91%	\$54,119,024	\$6,630,167	\$60,749,191
103%	11.45	11.83	88.98%	11.02%	\$54,054,023	\$6,695,168	\$60,749,191
104%	11.43	11.95	88.87%	11.13%	\$53,989,021	\$6,760,170	\$60,749,191
105%	11.42	12.06	88.77%	11.24%	\$53,924,019	\$6,825,172	\$60,749,191
106%	11.41	12.18	88.66%	11.34%	\$53,859,018	\$6,890,173	\$60,749,191
107%	11.39	12.29	88.55%	11.45%	\$53,794,016	\$6,955,175	\$60,749,191
108%	11.38	12.41	88.44%	11.56%	\$53,729,014	\$7,020,177	\$60,749,191
109%	11.36	12.52	88.34%	11.66%	\$53,664,013	\$7,085,178	\$60,749,191
110%	11.35	12.63	88.23%	11.77%	\$53,599,011	\$7,150,180	\$60,749,191
111%	11.34	12.75	88.12%	11.88%	\$53,534,010	\$7,215,181	\$60,749,191
112%	11.32	12.86	88.02%	11.98%	\$53,469,008	\$7,280,183	\$60,749,191
113%	11.31	12.98	87.91%	12.09%	\$53,404,006	\$7,345,185	\$60,749,191
114%	11.30	13.09	87.80%	12.20%	\$53,339,005	\$7,410,186	\$60,749,191
115%	11.28	13.21	87.70%	12.31%	\$53,274,003	\$7,475,188	\$60,749,191
116%	11.27	13.32	87.59%	12.41%	\$53,209,001	\$7,540,190	\$60,749,191
117%	11.25	13.44	87.48%	12.52%	\$53,144,000	\$7,605,191	\$60,749,191
118%	11.24	13.55	87.37%	12.63%	\$53,078,998	\$7,670,193	\$60,749,191
119%	11.23	13.67	87.27%	12.73%	\$53,013,997	\$7,735,194	\$60,749,191
120%	11.21	13.78	87.16%	12.84%	\$52,948,995	\$7,800,196	\$60,749,191
121%	11.20	13.90	87.05%	12.95%	\$52,883,993	\$7,865,198	\$60,749,191
122%	11.19	14.01	86.95%	13.05%	\$52,818,992	\$7,930,199	\$60,749,191
123%	11.17	14.13	86.84%	13.16%	\$52,753,990	\$7,995,201	\$60,749,191
124%	11.16	14.24	86.73%	13.27%	\$52,688,988	\$8,060,203	\$60,749,191
125%	11.14	14.36	86.63%	13.38%	\$52,623,987	\$8,125,204	\$60,749,191
126%	11.13	14.47	86.52%	13.48%	\$52,558,985	\$8,190,206	\$60,749,191
127%	11.12	14.59	86.41%	13.59%	\$52,493,983	\$8,255,208	\$60,749,191
128%	11.10	14.70	86.30%	13.70%	\$52,428,982	\$8,320,209	\$60,749,191
129%	11.09	14.82	86.20%	13.80%	\$52,363,980	\$8,385,211	\$60,749,191
130%	11.08	14.93	86.09%	13.91%	\$52,298,979	\$8,450,212	\$60,749,191
131%	11.06	15.05	85.98%	14.02%	\$52,233,977	\$8,515,214	\$60,749,191
132%	11.05	15.16	85.88%	14.12%	\$52,168,975	\$8,580,216	\$60,749,191
133%	11.03	15.28	85.77%	14.23%	\$52,103,974	\$8,645,217	\$60,749,191
134%	11.02	15.39	85.66%	14.34%	\$52,038,972	\$8,710,219	\$60,749,191
135%	11.01	15.51	85.56%	14.45%	\$51,973,970	\$8,775,221	\$60,749,191
136%	10.99	15.62	85.45%	14.55%	\$51,908,969	\$8,840,222	\$60,749,191
137%	10.98	15.74	85.34%	14.66%	\$51,843,967	\$8,905,224	\$60,749,191
138%	10.97	15.85	85.23%	14.77%	\$51,778,965	\$8,970,226	\$60,749,191
139%	10.95	15.97	85.13%	14.87%	\$51,713,964	\$9,035,227	\$60,749,191
140%	10.94	16.08	85.02%	14.98%	\$51,648,962	\$9,100,229	\$60,749,191
141%	10.92	16.20	84.91%	15.09%	\$51,583,961	\$9,165,230	\$60,749,191
142%	10.91	16.31	84.81%	15.19%	\$51,518,959	\$9,230,232	\$60,749,191
143%	10.90	16.43	84.70%	15.30%	\$51,453,957	\$9,295,234	\$60,749,191
144%	10.88	16.54	84.59%	15.41%	\$51,388,956	\$9,360,235	\$60,749,191
145%	10.87	16.65	84.49%	15.52%	\$51,323,954	\$9,425,237	\$60,749,191
146%	10.85	16.77	84.38%	15.62%	\$51,258,952	\$9,490,239	\$60,749,191
147%	10.84	16.88	84.27%	15.73%	\$51,193,951	\$9,555,240	\$60,749,191
148%	10.83	17.00	84.16%	15.84%	\$51,128,949	\$9,620,242	\$60,749,191
149%	10.81	17.11	84.06%	15.94%	\$51,063,947	\$9,685,244	\$60,749,191
150%	10.80	17.23	83.95%	16.05%	\$50,998,946	\$9,750,245	\$60,749,191

COMPARISON OF LEVY BY CLASS AT VARIOUS SHIFT FACTORS

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FY2011 MAXIMUM ALLOWABLE LEVY : \$60,749,191

CLASS DESCRIPTION	UNIT COUNT	FY11 VALUE BY CLASS	FACTOR 1 TAX RATE	FY 11 FACTOR 1 LEVY	APPROXIMATE EXCESS LEVY CAPACITY
RESIDENTIAL	12,452	\$4,722,167,330	\$11.48	\$54,210,480.95	
CIP	2,384	\$565,912,590	\$11.48	\$6,496,676.53	
=====	=====	=====		=====	
TOTALS	14,836	\$5,288,079,920		\$60,707,157.48	\$42,033.52

OTHER TAX RATES AND LEVIES FOR VARIOUS SHIFT FACTORS

Tax rates adjusted when necessary based on the maximum allowable levy *

		TAX RATE	LEVY BY CLASS	LEVY SHIFT FROM FACTOR 1
FACTOR 105	RESIDENTIAL	\$11.42	\$53,927,150.91	(\$283,330.04)
	* CIP	\$12.05	\$6,819,246.71	\$322,570.18
			=====	
			60,746,397.62	\$2,793.38
FACTOR 110	RESIDENTIAL	\$11.35	\$53,596,599.20	(\$613,881.75)
	* CIP	\$12.63	7,147,476.01	\$650,799.48
			=====	
			60,744,075.21	\$5,115.79
FACTOR 115	RESIDENTIAL	\$11.28	\$53,266,047.48	(\$944,433.47)
	CIP	\$13.21	\$7,475,706.31	\$979,028.78
			=====	
			\$60,741,752.80	\$7,438.20
FACTOR 120	RESIDENTIAL	\$11.21	\$52,935,495.77	(\$1,274,985.18)
	CIP	\$13.79	\$7,803,934.62	\$1,307,258.08
			=====	
			\$60,739,430.39	\$9,760.61
FACTOR 125	RESIDENTIAL	\$11.14	\$52,604,944.06	(\$1,605,536.89)
	CIP	\$14.36	\$8,126,504.79	\$1,629,828.26
			=====	
			\$60,731,448.85	\$17,742.15
FACTOR 130	RESIDENTIAL	\$11.07	\$52,274,392.34	(\$1,936,088.61)
	CIP	\$14.93	\$8,449,074.97	\$1,952,398.44
			=====	
			\$60,723,467.31	\$25,723.69
FACTOR 135	* RESIDENTIAL	\$11.00	\$51,943,840.63	(\$2,266,640.32)
	CIP	\$15.51	\$8,777,304.27	\$2,280,627.74
			=====	
			\$60,721,144.90	\$28,046.10
FACTOR 140	* RESIDENTIAL	\$10.93	\$51,613,288.92	(\$2,597,192.03)
	CIP	\$16.08	\$9,099,874.45	\$2,603,197.91
			=====	
			\$60,713,163.36	\$36,027.64
FACTOR 145	* RESIDENTIAL	\$10.86	\$51,282,737.20	(\$2,927,743.74)
	CIP	\$16.66	\$9,428,103.75	\$2,931,427.22
			=====	
			\$60,710,840.95	\$38,350.05
FACTOR 150	RESIDENTIAL	\$10.80	\$50,999,407.16	(\$3,211,073.78)
	* CIP	\$17.22	\$9,745,014.80	\$3,248,338.27
			=====	
			\$60,744,421.96	\$4,769.04

COMPARISON OF LEVY BY CLASS AT VARIOUS SHIFT FACTORS

Page 9A

FY2011 MAXIMUM ALLOWABLE LEVY : \$60,749,191

CLASS DESCRIPTION	UNIT COUNT	FY11 VALUE BY CLASS	FACTOR 1 TAX RATE	FY 11 FACTOR 1 LEVY	APPROXIMATE EXCESS LEVY CAPACITY
RESIDENTIAL	12,452	\$4,722,167,330	\$11.48	\$54,210,480.95	
CIP	2,384	\$565,912,590	\$11.48	\$6,496,676.53	
=====	=====	=====		=====	
TOTALS	14,836	\$5,288,079,920		\$60,707,157.48	\$42,033.52

OTHER TAX RATES AND LEVIES FOR VARIOUS SHIFT FACTORS

Tax rates adjusted when necessary based on the maximum allowable levy*

		TAX RATE	LEVY BY CLASS	LEVY SHIFT FROM FACTOR 1
FACTOR 102	RESIDENTIAL	\$11.46	\$54,116,037.60	(\$94,443.35)
	CIP	\$11.72	\$6,632,495.55	\$135,819.02
			=====	
			60,748,533.16	\$657.84
FACTOR 104	RESIDENTIAL	\$11.43	\$53,974,372.58	(\$236,108.37)
	CIP	\$11.95	6,762,655.45	\$265,978.92
			=====	
			60,737,028.03	\$12,162.97
FACTOR 106	*RESIDENTIAL	\$11.40	\$53,832,707.56	(\$377,773.39)
	CIP	\$12.18	\$6,892,815.35	\$396,138.81
			=====	
			\$60,725,522.91	\$23,668.09
FACTOR 107	RESIDENTIAL	\$11.39	\$53,785,485.89	(\$424,995.06)
	CIP	\$12.29	\$6,955,065.73	\$458,389.20
			=====	
			\$60,740,551.62	\$8,639.38
FACTOR 109	RESIDENTIAL	\$11.36	\$53,643,820.87	(\$566,660.08)
	CIP	\$12.52	\$7,085,225.63	\$588,549.09
			=====	
			\$60,729,046.50	\$20,144.50
FACTOR 112	RESIDENTIAL	\$11.32	\$53,454,934.18	(\$755,546.77)
	CIP	\$12.87	\$7,283,295.03	\$786,618.50
			=====	
			\$60,738,229.21	\$10,961.79
FACTOR 117	RESIDENTIAL	\$11.25	\$53,124,382.46	(\$1,086,098.49)
	CIP	\$13.44	\$7,605,865.21	\$1,109,188.68
			=====	
			\$60,730,247.67	\$18,943.33
FACTOR 123	RESIDENTIAL	\$11.17	\$52,746,609.08	(\$1,463,871.87)
	CIP	\$14.13	\$7,996,344.90	\$1,499,668.36
			=====	
			\$60,742,953.97	\$6,237.03
FACTOR 131	RESIDENTIAL	\$11.06	\$52,227,170.67	(\$1,983,310.28)
	CIP	\$15.05	\$8,516,984.48	\$2,020,307.95
			=====	
			\$60,744,155.15	\$5,035.85
FACTOR 136	RESIDENTIAL	\$10.99	\$51,896,618.96	(\$2,313,861.99)
	CIP	\$15.62	\$8,839,554.66	\$2,342,878.12
			=====	
			\$60,736,173.61	\$13,017.39

CHANGE IN TAX DOLLARS AT VARIOUS SHIFTS

FY 2011	Tax Rate per \$1,000	PROPERTY VALUE			
		<u>\$250,000</u>	<u>\$500,000</u>	<u>\$750,000</u>	<u>\$1,000,000</u>
		\$ Change with shift	\$ Change with shift	\$ Change with shift	\$ Change with shift
<u>Shift to 1.02</u>					
Factor of 1	\$11.48	\$2,870.00	\$5,740.00	\$8,610.00	\$11,480.00
Residential	\$11.46	\$2,865.00	\$5,730.00	\$8,595.00	\$11,460.00
CIP	\$11.72	\$2,930.00	\$5,860.00	\$8,790.00	\$11,720.00
		-\$5.00	-\$10.00	-\$15.00	-\$20.00
		\$60.00	\$120.00	\$180.00	\$240.00
<u>Shift to 1.06</u>					
Factor of 1	\$11.48	\$2,870.00	\$5,740.00	\$8,610.00	\$11,480.00
Residential	\$11.40	\$2,850.00	\$5,700.00	\$8,550.00	\$11,400.00
CIP	\$12.18	\$3,045.00	\$6,090.00	\$9,135.00	\$12,180.00
		-\$20.00	-\$40.00	-\$60.00	-\$80.00
		\$175.00	\$350.00	\$525.00	\$700.00
<u>Shift to 1.1</u>					
Factor of 1	\$11.48	\$2,870.00	\$5,740.00	\$8,610.00	\$11,480.00
Residential	\$11.35	\$2,837.50	\$5,675.00	\$8,512.50	\$11,350.00
CIP	\$12.63	\$3,157.50	\$6,315.00	\$9,472.50	\$12,630.00
		-\$32.50	-\$65.00	-\$97.50	-\$130.00
		\$287.50	\$575.00	\$862.50	\$1,150.00
<u>Shift to 1.2</u>					
Factor of 1	\$11.48	\$2,870.00	\$5,740.00	\$8,610.00	\$11,480.00
Residential	\$11.21	\$2,802.50	\$5,605.00	\$8,407.50	\$11,210.00
CIP	\$13.79	\$3,447.50	\$6,895.00	\$10,342.50	\$13,790.00
		-\$67.50	-\$135.00	-\$202.50	-\$270.00
		\$577.50	\$1,155.00	\$1,732.50	\$2,310.00
<u>Shift to 1.3</u>					
Factor of 1	\$11.48	\$2,870.00	\$5,740.00	\$8,610.00	\$11,480.00
Residential	\$11.07	\$2,767.50	\$5,535.00	\$8,302.50	\$11,070.00
CIP	\$14.93	\$3,732.50	\$7,465.00	\$11,197.50	\$14,930.00
		-\$102.50	-\$205.00	-\$307.50	-\$410.00
		\$862.50	\$1,725.00	\$2,587.50	\$3,450.00
<u>Shift to 1.4</u>					
Factor of 1	\$11.48	\$2,870.00	\$5,740.00	\$8,610.00	\$11,480.00
Residential	\$10.93	\$2,732.50	\$5,465.00	\$8,197.50	\$10,930.00
CIP	\$16.08	\$4,020.00	\$8,040.00	\$12,060.00	\$16,080.00
		-\$137.50	-\$275.00	-\$412.50	-\$550.00
		\$1,150.00	\$2,300.00	\$3,450.00	\$4,600.00
<u>Shift to 1.5</u>					
Factor of 1	\$11.48	\$2,870.00	\$5,740.00	\$8,610.00	\$11,480.00
Residential	\$10.80	\$2,700.00	\$5,400.00	\$8,100.00	\$10,800.00
CIP	\$17.22	\$4,305.00	\$8,610.00	\$12,915.00	\$17,220.00
		-\$170.00	-\$340.00	-\$510.00	-\$680.00
		\$1,435.00	\$2,870.00	\$4,305.00	\$5,740.00

OPEN SPACE DISCOUNT

Currently, there are no parcels qualifying for the Open Space classification in the City of Gloucester.

Land maintained in open and natural condition which contributes to the benefit and enjoyment of the general public, can be discounted in a range from 1% to 25%.

By definition, the qualifying land cannot include:

- a) forest land (Ch 61)
- b) farm land (Ch 61A)
- c) recreation land (Ch 61B)
- d) conservation restricted land
- e) land held for production of income

The Assessors of each community will determine the criteria for Open Space. If a discount is allowed, the Residential Class will absorb the discount given to Open Space.

Further details and specific examples are available at the Assessors Office.

Bedford and Nantucket were the only communities that opted for the Open Space Discount in Fiscal Year 2010.

RESIDENTIAL EXEMPTION

1. At the option of the Mayor, with City Council approval, an exemption of not more than 20 percent of the average assessed value of all Residential parcels may be applied to residential parcels that are the principal residence of the property taxpayer as used by the taxpayer for state income tax purposes as of January 1, 2010. MGL Ch. 59 Section 5C.

2. Principal residence is ordinarily the residence in which a property taxpayer lives. It is the taxpayer's domicile: Fixed place of habitation, permanent home or legal residence. Therefore residential parcels not eligible for the residential exemption would include accessory land, summer homes and apartment buildings.

3. The application of the residential exemption, in addition to any other exemptions allowable under GL Ch. 59 Section 5, may not reduce the taxable value of the property to less than 10 percent of its full and fair cash value.

4. There were 14 communities that adopted the residential exemption in Fiscal Year 2010: Barnstable, Boston, Brookline, Cambridge, Chelsea, Everett, Malden, Marlborough, Nantucket, Somerset, Somerville, Tisbury, Waltham and Watertown.

RESIDENTIAL EXEMPTION (cont.)**EXAMPLE**

Total value of residential class = \$4,722,167,330 and an estimated 65% of all residential parcels are qualified.

Rate = \$11.48 at a factor of 1
12,452 parcels are in Class 1

\$379,230 = average assessment of all Class 1 (residential) parcels
8,094 parcels are estimated to qualify

The following illustrates what would happen to taxes and the tax rate if the maximum residential exemption was given:

\$379,230 X .20 = \$75,846 exemption (75,800 rounded)

\$75,800 X 8,094 eligible parcels = \$613,525,200
exempted from Residential Class

The new Residential Class Total Value is: \$4,722,167,330 - \$613,525,200 = \$4,108,642,130

The new Residential Tax Rate at a factor of one is: $(\$60,749,191 \times .8930) \times 1000 = \13.20
\$4,108,642,130

Exemption Amount	\$75,800	New Rate:	\$13.20	Tax \$ Change
Factor of 1	\$250,000	@ \$11.48	\$2,870.00	
		with exemption:		
Qualified	\$174,200	@ \$13.20	\$2,299.44	-\$570.56
Not Qualified	\$250,000	@ \$13.20	\$3,300.00	\$430.00
Factor of 1	\$350,000	@ \$11.48	\$4,018.00	
		with exemption:		
Qualified	\$274,200	@ \$13.20	\$3,619.44	-\$398.56
Not Qualified	\$350,000	@ \$13.20	\$4,620.00	\$602.00
Factor of 1	\$450,000	@ \$11.48	\$5,166.00	
		with exemption:		
Qualified	\$374,200	@ \$13.20	\$4,939.44	-\$226.56
Not Qualified	\$450,000	@ \$13.20	\$5,940.00	\$774.00
Factor of 1	\$466,043	@ \$11.48	\$5,350.17	
<i>Gloucester's Average Single Family</i>		with exemption:		
Qualified	\$390,243	@ \$13.20	\$5,151.21	-\$198.97
Not Qualified	\$466,043	@ \$13.20	\$6,151.77	\$801.59

Break-even value is approximately \$580,750

Factor of 1	\$650,000	@ \$11.48	\$7,462.00	
		with exemption:		
Qualified	\$574,200	@ \$13.20	\$7,579.44	\$117.44
Not Qualified	\$650,000	@ \$13.20	\$8,580.00	\$1,118.00
Factor of 1	\$750,000	@ \$11.48	\$8,610.00	
		with exemption:		
Qualified	\$674,200	@ \$13.20	\$8,899.44	\$289.44
Not Qualified	\$750,000	@ \$13.20	\$9,900.00	\$1,290.00
Factor of 1	\$1,000,000	@ \$11.48	\$11,480.00	
		with exemption:		
Qualified	\$924,200	@ \$13.20	\$12,199.44	\$719.44
Not Qualified	\$1,000,000	@ \$13.20	\$13,200.00	\$1,720.00

RESIDENTIAL EXEMPTION (cont.)**EXAMPLE**

Total value of residential class = \$4,722,167,330 and an estimated 65% of all residential parcels are qualified.

Rate = \$11.48 at a factor of 1
12,452 parcels are in Class 1

\$379,230 = average assessment of all Class 1 (residential) parcels
8,094 parcels are estimated to qualify

The following illustrates what would happen to taxes and the tax rate if the **10%** residential exemption was given:

\$379,230 X .10 = \$37,923 exemption (37,900 rounded)

\$37,900 X 8,094 eligible parcels = \$306,762,600
exempted from Residential Class

The new Residential Class Total Value is: \$4,722,167,330 - \$306,762,600 = \$4,415,404,730

The new Residential Tax Rate at a factor of one is: $\frac{(\$60,749,191 \times .8930)}{\$4,415,404,730} \times 1000 = \12.29

Exemption Amount	\$37,900	New Rate:	\$12.29	Tax \$ Change
Factor of 1	\$250,000	@ \$11.48	\$2,870.00	
		with exemption:		
Qualified	\$212,100	@ \$12.29	\$2,606.71	-\$263.29
Not Qualified	\$250,000	@ \$12.29	\$3,072.50	\$202.50
Factor of 1	\$350,000	@ \$11.48	\$4,018.00	
		with exemption:		
Qualified	\$312,100	@ \$12.29	\$3,835.71	-\$182.29
Not Qualified	\$350,000	@ \$12.29	\$4,301.50	\$283.50
Factor of 1	\$450,000	@ \$11.48	\$5,166.00	
		with exemption:		
Qualified	\$412,100	@ \$12.29	\$5,064.71	-\$101.29
Not Qualified	\$450,000	@ \$12.29	\$5,530.50	\$364.50
Factor of 1	\$466,043	@ \$11.48	\$5,350.17	
<i>Gloucester's Average Single Family</i>		with exemption:		
Qualified	\$428,143	@ \$12.29	\$5,261.88	-\$88.30
Not Qualified	\$466,043	@ \$12.29	\$5,727.67	\$377.49

Break-even value is approximately \$577,500

Factor of 1	\$650,000	@ \$11.48	\$7,462.00	
		with exemption:		
Qualified	\$612,100	@ \$12.29	\$7,522.71	\$60.71
Not Qualified	\$650,000	@ \$12.29	\$7,988.50	\$526.50
Factor of 1	\$750,000	@ \$11.48	\$8,610.00	
		with exemption:		
Qualified	\$712,100	@ \$12.29	\$8,751.71	\$141.71
Not Qualified	\$750,000	@ \$12.29	\$9,217.50	\$607.50
Factor of 1	\$1,000,000	@ \$11.48	\$11,480.00	
		with exemption:		
Qualified	\$962,100	@ \$12.29	\$11,824.21	\$344.21
Not Qualified	\$1,000,000	@ \$12.29	\$12,290.00	\$810.00

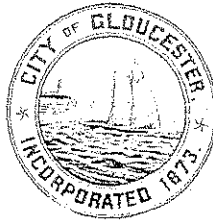
SMALL COMMERCIAL EXEMPTION

1. At the option of the Mayor, with City Council approval, an exemption of any percentage up to 10 may be applied to (class three) commercial, parcels that are (1) occupied as of January 1, 2010 by a business with an average annual employment of no more than ten during calendar year 2009, as certified by the Director of the Department of Labor and Workforce Development, and (2) have a valuation of less than one million dollars. MGL Ch. 29 Section 5I.
2. An eligible business is one that is certified by the Director of Labor and Workforce Development as having had an average annual employment at all locations of ten or fewer people during calendar year 2009. The Director provides the assessors with a list of eligible business by July 1, 2010. MGL Ch. 151A Section 64A. The assessors are to rely exclusively on the Director's certification in determining whether a business qualifies.
3. The commercial parcel does not have to be owned by the occupying business or any other eligible business. If a parcel has multiple commercial occupants or tenants, all occupants must be eligible. If a parcel is multiple use, such as a residential and commercial property, all occupants of the commercial portion must be eligible.
4. The parcel must have a valuation of less than one million dollars before the application of any small commercial exemption. The exemption applies to a specific parcel occupied by an eligible business, not to the eligible business itself. Therefore, if any particular eligible business occupies more than one parcel, each under one million dollars in value, each parcel would qualify for the exemption.

There were 10 communities that adopted the small commercial exemption in Fiscal Year 2010:

Auburn, with a CIP share of 28.77%
Avon, with CIP share of 48.52%
Bellingham, with CIP share of 28.58%
Braintree, with CIP share of 22.54%
Dartmouth, with CIP share of 16.27%
New Ashford, with CIP share of 23.93%
Seekonk, with CIP share of 25.33%
Somerset, with a CIP share of 29.83%
Westford, with a CIP share of 14.28%
Wrentham, with CIP share of 18.34%

Office of the Fire Chief
Philip S. Dench
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Gloucester, MA 01930



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CITY OF GLOUCESTER
FIRE DEPARTMENT

MEMORANDUM

Date: September 15, 2010
To: Carolyn Kirk, Mayor
From: Philip S. Dench, Fire Chief *PSD*
Subject: Fee increase and new fees

RECEIVED

Mayor's Office

Mayor, Kirk,

I am requesting that the Fire Department be allowed to increase some of our permit/inspections fees and add fees for permits and inspections that we currently do not charge for. Fire Inspector Joseph Mountain brought it to my attention that our fees, in most cases, are far lower than what most other cities and towns charge. There are also other services that we have not historically charged for. These include building plans reviews, sprinkler plans reviews, annual or quarterly inspections of hospitals, nursing homes, theaters, rooming/boarding houses, liquor license inspections, occupancy permit inspections, etc.

I have attached the following documents:

1. The original letter from Inspector Mountain advising of the advising me of his findings.
2. A spreadsheet indicating our current fees and proposed new fees. Also indicated are permits that we do not currently charge for and the propose fees for those permits.
3. A copy of the Department fee schedule that was effective as of 12/15/2004

Also included are several fee schedules from other communities which we pulled off the internet.

Chief Dench
8 School St.
Gloucester, Ma 01930

Inspector Mountain
8 School St.
Gloucester, Ma 01930

7/29/10

Dear Chief,

I would like to bring to your attention a possible revenue source that has long been overlooked. I have researched several surrounding cities and discovered that their fire departments charge fees for all permits and all inspections whereas we charge for all permits but charge only for two inspections; real estate transfers and tank trucks. There are several other inspections for which the fire department should charge a fee as our expertise plays an enormous role in public safety. A role that no other department in the city is capable of. These fees range from twenty- five dollars to fifty dollars for most inspections, up to two hundred dollars based on the size of the project. Additionally certain permits should have to be renewed annually, creating more revenue perhaps as much as one hundred thousand dollars and adding to public safety.

Attached is a proposed fee schedule for inspections and renewal time frames. I have not included other fees that we should be charging for such as excessive false alarm responses, monitoring fees, etc.

Sincerely,


Inspector Joseph Mountain

LICENSE FEE DESCRIPTION									
CURRENT FEE	PROPOSED FEE	SAVINGS	SPRINGFIELD	ARLINGTON	DANVERS	MANCHESTER	BEVERLY	SALEM	
SHOCK DETECTORS (NEW CONSTRUCTION)	\$26.00		\$26.00				\$50.00		\$50.00
SHOCK DETECTORS (SALE OR TRANSFER)	\$25.00		\$25.00				\$50.00		\$50.00
1 UNIT									
2 UNIT									
3-5 UNITS									
OPEN BURNING PERMITS									
OIL BURNER AND/OR OIL TANK INSTALLATION	\$15.00	\$50.00	\$35.00	\$50.00	\$35.00	\$50.00	\$50.00	\$50.00	\$50.00
BLASTING OPERATIONS	\$25.00	\$100.00	\$75.00	\$100.00	\$35.00	\$100.00	\$100.00	\$100.00	\$100.00
UNDER GROUND STORAGE TANKS REMOVALS AND INSTALLATIONS	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
NEW (TANK) STORAGE FACILITY	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
STORAGE FACILITY SUBSTANTIAL ALTERATION	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
LP GAS STORAGEHOUSE	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
FLAMMABLE & COMBUSTIBLE LIQUIDS	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
CUTTING, WELDING STORAGEHOUSE OF GASES	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
SUPERVISED DISPLAY OF FIREWORKS	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
PYROTECHNIC SPECIAL EFFECTS	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
FIREWORKS MANUFACTURER STORAGE, ETC.	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
DISPENSING OF MOTOR FUEL	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
TRANSPORT OF COMBUSTIBLE LIQUIDS	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
SALAMANDER (LATER PERMIT)	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
SUPERVISED FEED OF CARBONS	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
STORAGE AMMUNITION, BLACK POWDER, ETC.	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
SHUT-DOWN FIRE PROTECTION SYSTEMS	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
COMBUSTIBLE STORAGE (2,500 CU FEET)	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
ROOFING AND KETLE OPERATIONS	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
FUMIGATION & INSECTICIDAL FOGGING PERMIT	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
BOWLING LANE RESURFACING	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
DUST EXPLOSION PREVENTION	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
MACHINES (2-25 CABS)	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
OVENS & FURNACES	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
TYPE REPAIR DINGHIECAPPING PLANTS	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
CEREMONIAL BONFIRES	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
BONFIRES 72-76	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
CHRISTMAS TREE BURNING 12/28-1/7	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
REMOVAL OF PAINT/ROOFING MATERIALS	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
COVERED BALL BUILDING	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
CELLULOSE NITRATE FILM	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
COM-PRESSED NATURAL GAS	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
FLAMMABLE GASES AND SOLIDS	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
SPECIAL SEASONAL DECORATIONS	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
HAZARDOUS SUBSTANCES LEFT UNATTENDED	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
COMBUSTIBLE FIBERS	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
RUBBISH CONTAINERS (SIX OR MORE CU YTD)	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
CROP RIPENING OR COLOR PROCESSING	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$50.00	\$50.00	\$50.00	\$50.00
PERMITS THAT HAD NO FEE ATTACHED									
PLANS REVIEW - PROJECTS 7500 SQ FT OR LESS	\$50.00		\$50.00				\$25.00		\$25.00
PLANS REVIEW - PROJECTS GREATER THAN 7500	\$100.00		\$100.00				\$50.00		\$50.00
SPRINKLER SYSTEMS PLAN REVIEW - RESIDENTIAL	\$50.00		\$50.00				\$25.00		\$25.00
SPRINKLER SYSTEMS PLAN REVIEW - COMMERCIAL	\$100.00		\$100.00				\$50.00		\$50.00
HOSPITAL	\$50.00		\$50.00				\$25.00		\$25.00
DAYCARE FACILITIES	\$50.00		\$50.00				\$25.00		\$25.00
DINING ROOMS	\$50.00		\$50.00				\$25.00		\$25.00
THEATRE	\$50.00		\$50.00				\$25.00		\$25.00
ROOMING LODGING	\$50.00		\$50.00				\$25.00		\$25.00
INDOOR LICENSES	\$50.00		\$50.00				\$25.00		\$25.00
OCCUPANCY - PER UNIT	\$50.00		\$50.00				\$25.00		\$25.00
PROJECT SPECI	\$25.00		\$25.00				\$100.00		\$100.00

2

LICENSE FEE DESCRIPTION		CURRENT FEE	PROPOSED FEE	SAUGUS	SPRINGFIELD	ARLINGTON	DANVERS	MANCHESTER	BEVERLY	SALEM
ABUSE SYSTEMS	SPRINKLER SYSTEMS - UNDER 7500 SQ/FT	6-12 MONTHS	\$50.00							
	SPRINKLER SYSTEMS - 7501 - 40,000 SQ/FT	ANNUALLY	\$50.00							
	SPRINKLER SYSTEMS 40,001-99,000 SQ/FT	ANNUALLY	\$100.00							
	SPRINKLER SYSTEMS OVER 100,000 SQ/FT	ANNUALLY	\$150.00							
OIL BURNERS	PROPANE INSTALLATIONS	ANNUALLY	\$200.00							
	CAMP GROUNDS	NONE	\$50.00							
	WASTE OIL TANKS	ANNUALLY	\$25.00							
FIRE ALARM SYSTEMS		ANNUALLY	\$25.00							
	PROJECT SPECI		\$50.00	\$50.00						

GLOUCESTER FIRE DEPARTMENT PERMIT/ LICENSE FEES

PERMIT OR LICENSE FEE DESCRIPTION	CURRENT FIRE DEPT. PERMIT FEE	PERMIT, LICENSE OR FEE ALLOWED BY LAW, REGULATION OR ORDINANCE	LEGISLATION AUTHORIZING FEE
1 SMOKE DETECTORS (NEW CONSTRUCTION) **	\$25.00	M.G.L. c. 148, s.26F	M.G.L. c. 148, s. 10A
2 SMOKE DETECTORS (SALE OR TRANSFER) **	\$25.00	M.G.L. c. 148, s.26B	M.G.L. c. 148, s. 10A
3 OPEN BURNING PERMITS **	\$15.00	M.G.L. c. 48, s. 13	M.G.L. c. 148, s. 10A
4 OIL BURNER AND/OR OIL TANK INSTALLATION **	\$25.00	527 C.M.R. * 4.03 (1)(b)	M.G.L. c. 148, s. 10A
5 BLASTING OPERATIONS **	\$25.00	527 C.M.R. 13.04 (11)	M.G.L. c. 148, s. 10A
6 UST* REMOVALS AND INSTALLATIONS	200.00	M.G.L. c. 148, s.38A	M.G.L. c. 148, s.38A
7 NEW (TANK) STORAGE FACILITY	200.00	527 C.M.R. 9.07 (M)(2)	M.G.L. c. 148, s.38A
8 STORAGE FACILITY SUBSTANTIAL ALTERATION	\$25.00	527 C.M.R. 9.07 (M)(4)	M.G.L. c. 148, s.38A
9 LP GAS STORAGE/USE **	\$25.00	527 C.M.R. 14.03 (1)	M.G.L. c. 148, s. 10A
10 FLAMMABLE & COMBUSTIBLE LIQUIDS	\$25.00	527 C.M.R. 14.03 (1) & 15.04 & MGL C. 148, S. 23	M.G.L. c. 148, s. 10A
11 CUTTING, WELDING STORAGE/USE OF GASES	\$25.00	527 C.M.R. 39.04 (1)	M.G.L. c. 148, s. 10A
12 SUPERVISED DISPLAY OF FIREWORKS	\$25.00	527 C.M.R.2.05, S.3-7	M.G.L. c. 148, s.39A
13 PYROTECHNIC SPECIAL EFFECTS	\$25.00	527 C.M.R.2.09	M.G.L. c. 148, s.39A
14 FIREWORKS MANUFACTURER, STORAGE, ETC.	\$25.00	M.G.L. C. 148, S. 12 & 527 C.M.R.2.09	M.G.L. c. 148, s.39A
15 DISPENSING OF MOTOR FUEL	\$25.00	527 C.M.R. 5.08 (6)(b)	M.G.L. c. 148, s. 10A
16 TRANSPORT OF COMBUSTIBLE LIQUIDS	\$25.00	527 C.M.R. 8.04, S. 2-4	M.G.L. c. 148, s. 10A
17 SALAMANDER (HEATER) PERMIT	\$25.00	527 C.M.R. 20.01 (10)	M.G.L. c. 148, s. 10A
18 SUPERVISED FIRING OF CANNONS	\$25.00	527 C.M.R. 22.03 (1)	M.G.L. c. 148, s. 10A
19 STORAGE AMMUNITION, BLACK POWDER, ETC.	\$25.00	527 C.M.R. 13.04 (2)	M.G.L. c. 148, s. 10A
20 SHUT-DOWN FIRE PROTECTION SYSTEMS	\$25.00	M.G.L. c. 148, s.27A & 527 CMR 1.06	M.G.L. c. 148, s. 10A
21 COMBUSTIBLE STORAGE (>2,500 CU. FEET)	\$25.00	527 CMR 10.03(5)(b)	M.G.L. c. 148, s. 10A
22 ROOFING/TAR KETTLE OPERATIONS	\$25.00	527 CMR 10.03(12)(d) & M.G.L. c. 148, s.28/FIRE CHIEF'S O	M.G.L. c. 148, s.28
23 FUMIGATING & INSECTICIDAL FOGGING PERMIT	\$25.00	527 C.M.R. 10.06 (2)	M.G.L. c. 148, s. 10A
24 BOWLING LANE RESURFACING	\$25.00	527 C.M.R. 10.15(1)(b)	M.G.L. c. 148, s. 10A
25 DUST EXPLOSION PREVENTION	\$25.00	527 C.M.R. 10.16	M.G.L. c. 148, s. 10A
26 MATCHES (> 25 CASES)	\$25.00	527 C.M.R. 10.18	M.G.L. c. 148, s. 10A
27 OVENS & FURNACES	\$25.00	527 C.M.R. 10.19	M.G.L. c. 148, s. 10A
28 TIRE REBUILDING/RECAPPING PLANTS	\$25.00	527 C.M.R. 10.21	M.G.L. c. 148, s. 10A
29 CEREMONIAL BONFIRES	\$25.00	527 C.M.R. 10.23 (1)	M.G.L. c. 148, s. 10A
30 BONFIRES 7/2 - 7/6	\$25.00	527 C.M.R. 10.23 (2)	M.G.L. c. 148, s. 10A
31 CHRISTMAS TREE BURNING 12/26 - 1/7	\$25.00	527 C.M.R. 10.23 (3)	M.G.L. c. 148, s. 10A
32 REMOVAL OF PAINT/ROOFING MATERIALS	\$25.00	527 C.M.R. 10.24 (3)	M.G.L. c. 148, s. 10A
33 COVERED MALL BUILDING	\$25.00	527 C.M.R. 10.26	M.G.L. c. 148, s. 10A
34 CELLULOSE NITRATE FILM	\$25.00	527 C.M.R. 10.27	M.G.L. c. 148, s. 10A
35 COMPRESSED NATURAL GAS	\$25.00	527 C.M.R. 26.06	M.G.L. c. 148, s. 10A
36 FLAMMABLE GASES AND SOLIDS	\$25.00	527 C.M.R. 14.03	M.G.L. c. 148, s. 10A
37 SPECIAL SEASONAL DECORATIONS	\$25.00	527 C.M.R. 21.02	M.G.L. c. 148, s. 10A
38 HAZARDOUS SUBSTANCES LEFT UNATTENDED	\$25.00	527 C.M.R. 25.08	M.G.L. c. 148, s. 10A
39 COMBUSTIBLE FIBERS	\$25.00	527 C.M.R. 28.03	M.G.L. c. 148, s. 10A
40 RUBBISH CONTAINERS (SIX OR MORE CU. YDS.)	\$25.00	527 C.M.R. 34.03	M.G.L. c. 148, s. 10A
41 CROP RIPENING OR COLOR PROCESSING	\$25.00	527 C.M.R. 35.03	M.G.L. c. 148, s. 10A

* UST = Underground Storage Tanks

Smoke

1 unit 50
2 " 100
3-5 " 150



Town Information

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Town Departments

Boards & Committees

Online Payments

Meeting Calendar

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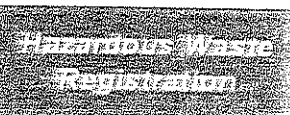
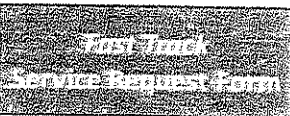
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Saugus, MA

Get the 10 day forecast

79°F

Partly Cloudy

Feels Like: 80°F

Humidity: 61%

Wind: ESE at 7 mph

Enter city/zip

 Garden Calendar
 For Your Lawn
 For Your Garden

Most Fuel Efficient Cars Ever

Fee Schedule

Printer-Friendly Version

FEE	TYPE OF PERMIT	TIME LIMIT	AUTHORITY
\$50.00	BLASTING PERMIT	30 DAYS	Ch. 148, sec.9
\$50.00	BLASTING Plan Review		527 CMR 13.0
\$50.00	Blasting Renewal		
\$50.00	SPRINKLER PERMIT	30 DAYS	Ch.148, sec. 10A
\$50.00	FIRE ALARM PERMIT	30 DAYS	Ch.148, sec. 10A
\$30.00	OIL BURNER PERMIT		Ch.148, sec. 10A
\$25.00	Occupancy Permit Inspection		
\$50.00	Smoke Detector Inspection	Per unit 60 DAYS	Ch.148, sec. 26F
\$50.00	Smoke Detector Re-Inspection	Per unit 60 DAYS	Ch.148, sec. 26F
\$50.00	Hotel, Motel Occupancy Inspection	Per unit	
COMMERCIAL BUILDING PLAN REVIEW			
\$50.00	New Buildings	Per plan	S.B.C. 113.5
\$50.00	Occupancy Permit Inspection		
\$50.00	Alterations & Additions <50%		
\$50.00	Tank Installations and Removals (underground)	30 Days	Ch.148, sec. 38A
\$160.00	1,000 Gallons or More		
\$30.00	Tank Installations & Removals (above ground)	30 Days	
\$30.00 \$50.00	Propane permanent Installation<500 Propane 500 - 999 WC	N/A	Ch.148, sec.10A 527 CMR 6.0
\$50.00	Flammable fluids & gases	2 Years / April	Ch.148, sec.9 & 10A
\$25.00	Ammunition, Cannon & Gunpowder storage	2 Years / April	Ch. 148, sec.9 527 CMR 13.0
\$25.00	Transfer Tank Inspection		
\$5.00	Fire Reports	Per report, .50 additional copies	C.66, sec. 10

\$50.00	Tank truck inspection	2 years	Ch.148, sec.13 527 CMR
\$25.00	Tar Kettles (propane)	30 DAYS	C.148, Sec.9
\$25.00	Welding & Cutting		

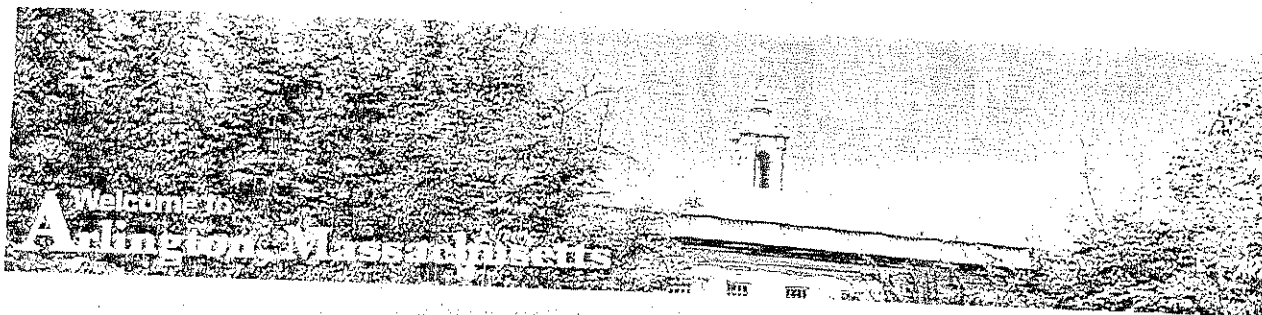
Revised: July 1st, 2007

Town of Saugus, Massachusetts 298 Central Street, Saugus, MA., 01906
Phone: 781.231.4111 Fax: 781.231.4109 Email mjdonovan@saugus-ma.gov Web Disclaimer
Virtual Town Hall Website

Permit Fees

Permit/ Service	Fee
Blasting permit	\$ 50.00
Cutting & Welding	\$ 50.00
Disconnect/Disable Fire Alarm/Sprinkler System	\$ 50.00
Fire alarm system	
Initial connection to Radio Box	\$ 300.00
Annual fee for Radio Box	\$ 300.00
Monitoring fee for central station per property	\$ 150.00
Private fire alarm test with Radio Box	\$ 75.00
Private alarm system test	\$ 50.00
Fireworks permit /Site review	\$ 50.00
Firing Cannon	\$ 50.00
Flammable Fluid, Solid Storage-Class A- up to 165 gallons	\$ 50.00
Flammable Fluid, Solid Storage-Class B- up to 500 gallons	\$ 50.00
Flammable Fluid, Solid Storage-Class C- up to 1000 gallons	\$ 50.00
Flammable Fluid, Solid Storage-over 1001 gallons	\$ 50.00
Fuel oil storage permit (per gallon capacity)	
0-1500	\$ 50.00
1501-5000	\$ 75.00
5001-7500	\$150.00
7501 and over	\$250.00
Fumigating	\$ 50.00
Install Carbon Monoxide Detectors	\$ 50.00
Install/Removal of above ground Storage Tanks	\$ 50.00-250.00 based on gallons
Install/Removal/Seal of underground Storage Tanks	\$ 50.00-250.00 based on gallons
Oil Burner/Oil Tank for Home heating	\$ 50.00 each
Storage of ammunition/Small arms	\$ 50.00
Unvented Propane/Natural gas heater	\$ 50.00
Self Serve Gas Station	\$ 50.00
Smoke Detector Inspection: 1 family	\$ 50.00
Smoke Detector Inspection: 2-family	\$100.00
Smoke Detector Inspection: Multifamily (3-6 units)	\$150.00

Smoke Detector Inspection: Single Family	\$ 50.00
Smoke Detector Inspection: Multifamily 7 units \$200 (add \$50 each additional unit)	\$200.00- 450.00
Smoke Detector Inspection: Multifamily (13+ units)	\$500.00
Sprinkler Systems- Wet system permit & pre-plan review	\$100.00
Sprinkler Systems- Dry system permit & pre-plan review	\$100.00
Suppression Systems- Wet Chemical system permit & pre-plan review	\$ 50.00
Storage LP propane 0-100 gallons	\$ 50.00
Storage LP propane 101-1000 gallons	\$120.00
Storage LP propane Over 1001 gallons	\$225.00
Tanker Truck permit - Storage	\$ 50.00 every 2 yrs.
Tanker Truck permit - Overnight Parking	\$ 50.00 every 2 yrs.
Dumpster Permits - 6 yards or greater in the aggregate	\$50.00/ dumpster



Search

Fire Department Fees

Printer-Friendly Version

Permits & Fees as of October 27, 2009
 Inspections are Monday-Friday 1 p.m. - 4 p.m.
 Call 781-316-3800 to schedule an inspection.

Permits for Hazardous Activities:

Permits granted under Section 10A, Chapter 148 of the Massachusetts General Laws:

Oil burner installation or alteration:	\$50.00
Oil burner removal:	\$50.00
Oil tank installation:	\$50.00
Oil tank removal (above ground):	\$50.00
Oil Tank removal (under ground):	\$50.00
Up to 999 gallons - Residential:	\$50.00
Up to 999 gallons - Commercial:	\$120.00
Over 999 gallons - Residential:	\$120.00
Over 999 gallons - Commercial:	\$200.00
Tar kettles:	\$50.00
Certificate of Approval - flammable liquid tank trucks:	\$50.00

Permission is required before following permit is issued

Supervised display of fireworks:	\$100.00
Installation of liquefied petroleum (LP) equipment:	\$50.00
Storing of gunpowder and small arms ammunition:	\$50.00
Blasting of rock:	\$100.00
Keeping, sale and use of model rocket engines:	\$50.00
Use of salamanders for drying construction materials:	\$50.00
Supervised firing of cannon:	\$50.00
Cutting/welding/hotwork (details and requirements)	\$50.00
Floor Finishing (necessary if any flammable liquids used)	\$50.00

Installation of Fire Detection and Extinguishing Systems

Schedule of permit fees for the installation of fire detection and extinguishing systems required by the Commonwealth of Massachusetts Building Code.
 Plan review required before permit is issued: \$50.00
 Fire detection and alarm systems - 1 to 10 devices \$50.00; each additional 10 devices or fraction thereof \$50.00
 Fire line and/or standpipe installations \$50.00 plus \$50.00 for each hose outlet.
 To install a sprinkler system in a building - \$50.00 maximum
 Fixed chemical, powder or inert gas extinguishing systems: \$50.00

Fees for Fire Safety Services:

Connection/Disconnect private Fire Alarm Master Box to the Municipal system	\$120.00 plus materials
Private fire alarm system tests:	\$50.00
Fire alarm master box annual fee:	\$500.00
Sprinkler or standpipe test or shutdown for tests:	\$50.00
Licenses for land for explosives and inflammable materials:	\$1,800.00
Miscellaneous Inspections and Fees:	\$50.00

Smoke Detector/Carbon Monoxide Inspections

1 family dwelling:	\$50.00
2 family dwelling:	\$80.00
3 to 5 family dwelling:	\$100.00
6 family dwelling and above:	\$200.00

Research for 21E

Research for underground fuel storage - \$50.00 per hour (one hour minimum)

Penalty for Premature Work



COMMON COUNCIL

CLERK



Town of Danvers Massachusetts Fire/Rescue

Fee Schedule

Permit Type	Form	Expiration/Renewal	Permit Fee	Inspection Fee
Smoke & Carbon Monoxide Detector				
Ch 148 §26F & §26F1/2				
Single Family	FP-7	60 Days from date of issue	\$35.00	Included in Permit Fee
Two Family	FP-7	60 Days from date of issue	\$35.00 Per Unit	Included in Permit Fee
Three to Five Units	FP-7	60 Days from date of issue	\$35.00 Per Unit	Included in Permit Fee
Six or More Units	FP-7	60 Days from date of issue	\$35.00 Per Unit	Included in Permit Fee
Plan Reviews				
General Plan Review				
Fire Alarm Systems (NFPA 72):				
Residential				
Single Family	FP-6	6-12 Months	\$50.00	\$50.00
Two Family	FP-6	6-12 Months	\$50.00 Per Unit	\$50.00 Per Unit
Three to Five Units	FP-6	6-12 Months	\$50.00 Per Unit	\$50.00 Per Unit
Six or More Units	FP-6	6-12 Months	\$50.00 Per Unit	\$50.00 Per Unit
Non-Residential				
New or Major Renovations	FP-6	12 Months	\$50.00	\$0.45 x Sq. Ft. of Project
Modifications to Existing Systems	FP-6	6 Months	\$50.00	\$3.00 Per Device / Appliance
Fire Sprinkler Systems (NFPA 13):				
Residential (NFPA - 13D Systems)				
Multi-Family (NFPA - 13R Systems)	FP-6	6-12 Months	\$50.00 Per Unit	\$50.00
	FP-6	6-12 Months	\$50.00 Per Unit	\$1.00 Per Head
Non-Residential (NFPA - 13)				
New or Major Renovations	FP-6	12 Months	\$50.00	\$0.45 x Sq. Ft. of Project
Modifications to Existing Systems	FP-6	6 Months	\$50.00	\$3.00 Per Head



Town of Danvers Massachusetts Fire/Rescue

Fee Schedule

Permit Type	Form	Expiration/Renewal	Permit Fee	Plan Review / Inspection Fee
Carbon Monoxide Alarm Systems	FP-7D			
Fuel Storage	FP-6	Project Specific	\$50.00	\$50.00 + \$3.00 Per Device
Flammable and Combustible Liquids	FP-6	Project Specific	\$50.00	Inclusive
Flammable Gases and Solids	FP-6	Annually	\$50.00	Inclusive
Oil Burner Installations	Form 1	Annually	\$50.00	Inclusive
Oil Tank Installation	Form 1	Initial Installation	\$50.00	Inclusive
Oil Tank Removal	FP-292	Initial Installation	\$50.00	Inclusive
UST Tank Removal	FP-290R	At Time of Removal	\$50.00	Inclusive
Storage Tank Registration Reports	FP-290	At Time of Removal	\$50.00	Inclusive
Permit to Maintain Storage Facility	FP-290 (Part 3)	Upon Modifications	\$50.00	\$50.00 Per UST
Cutting and Welding	FP-6	Annually (exp. April 30)	\$50.00	Inclusive
Fuel Transfer Tank	FP-6	Job Specific	\$50.00	Inclusive
Fireworks	FP-44	Biennial (Even Years)	\$50.00	Fire Watch Detail, As Required
Special Suppression Systems	FP-6	Event Specific	\$50.00 (Per Vehicle)	Inclusive
Un-Vented Gas Fired Space Heaters	FP-6	6 Months	\$50.00	Fire Watch Detail Required
Storage of Black Powder, Smokeless Powder, Ammunition & Primers	FP-6	Initial Installation	\$50.00	\$50.00
LP Gas Cylinders Storage Permit	FP-6	Annually (exp. On D.O.B.)	\$50.00	Inclusive
Cannon/Mortar Firing Permit	FP-6	Until Changed or Removed	\$50.00	Inclusive
Dumpsters	FP-6	Annual	\$50.00	Inclusive
Tents	FP-6	Project Specific	\$50.00	N/A
Open Burning		Event Specific	\$50.00	Inclusive
Residential	OBP	January 15 - May 1		
Agricultural	OBP	Annual	\$10.00	Inclusive
Blasting	FP-6	Project Specific	\$10.00	Inclusive
Dumpster Permits (over 6 yards)	FP-6	Annual	\$50.00	\$25.00 Per Blast Observation
Other Permits Required by Code			\$50.00	Inclusive
But Not Listed Here	FP-6	TBD	\$50.00	To Be Determined



Town of Danvers Massachusetts Fire/Rescue

Fee Schedule

Permit Type

Fee:

Re-Inspection Fees will be assessed for:

- 1) Follow-up inspection after a failed test or inspection
- 2) Systems not ready for inspection on the day of the appointment

\$100.00
\$100.00

Master Box Fees

Copies of Records, Reports

\$200.00 Annually
\$10.00

Fire Watch Details: are calculated using the current detail rate. All Details are a 4 hour minimum.

Manchester-by-the-Sea
10 Central Street, Manchester-by-the-Sea MA 01944-1399
Phone: 978-526-2000

Permit Fees

Department Permit Fees

Fire Alarm Installation Permit	\$50.00
Dumpster Permit	\$20.00
Oil Burner/Storage Permit - (Alteration & New Installation)	\$25.00
LP Gas Storage Permit (Propane)	\$25.00
Blasting Permit	\$25.00
Plan Review (Residential Projects)	\$35.00
Plan Review (Commercial Projects)	\$50.00
Certificate of Compliance (Smoke & CO Detectors Together)	\$50.00
Certificate of Compliance (Smoke or CO Detectors Separate)	\$25.00
Open Burning Permit - (Seasonal for Brush)	\$10.00
Open Burning Permit - (Cooking)	N/C
Fire Reports (Copy of Public Records)	\$5.00
Tank Installation Permit (Above Ground / Per Tank)	\$25.00
Tank Modification Permit (Aboveground /Per Tank)	\$25.00
Tank Removal Permit (Underground / Per Tank)	\$200.00
Tank Installation Permit (Underground / Per Tank)	\$100.00
Welding, Cutting & Heat Treating Permit	\$25.00
Model Rocket Permit	\$10.00
Cannon and Mortar Firing Permit	\$10.00
Explosives Storage Permit (Ammunition or Black Powder)	\$10.00
Storage of Combustible Materials	\$10.00
Special Seasonal Decorations	\$10.00
Compressed Natural Gas Storage Permit	\$25.00
Fireworks Display Permit	\$25.00
Limited Special Effects Permit	\$25.00
Flammable & Combustible Liquids Storage Permit	\$25.00
Flammable Gas & Solids Storage Permit	\$25.00
Sprinkler Installation, Alteration & Repair Permit	\$25.00
Salamander Permit	\$25.00
Temporary Heat Permit	\$25.00
Tar Kettle Permit	\$25.00

Oven & Furnace Permit	\$25.00
Tank Vehicle Overnight Parking Permit	\$25.00
Tanks & Container Permit	\$25.00
Fumigation & Insecticidal Fogging Permit	\$25.00
Transportation of Combustible Liquids Tank Truck Permit	\$30.00
Fire Suppression	\$25.00
Hazardous Substance left unattended	\$25.00
False Alarm Response (After 1st Offense)	\$100.00
Fire Apparatus Usage (Special Occassions)	\$100.00

Beverly Fire Department

A History of Service

Home

Chief Pierce

Fire Prevention

Public Information
Office

Photo Gallery 1

October News

Archived News

Child Passenger
Safety

Fire Investigation
Unit

Emergency Medical
Service

Training/Safety

Dive Rescue

Fire Safety for
Adults

Fire Safety for Kids

Sparky's Hazard
House

Contact us

Beverly Fire Department permit and inspection fees

Effective
date 4/03/06

general permits	\$25.00
re-issue of permits	\$10.00
copy of fire report	\$10.00
tank truck inspection	\$25.00
fireworks display	\$25.00
theatre inspections	\$25.00
day care inspections	\$25.00
fuel oil storage	\$25.00
on-site inspections	\$25.00
hospital inspections	\$50.00
nursing home inspections	\$50.00
rooming or lodging home inspection	\$50.00
group home inspection	\$50.00
install/remove underground storage tank (commercial)	\$100.00
install/remove underground storage tank (private residence)	\$50.00
smoke detector / CO inspection (26F1/2) one family or condo	\$25.00 / \$50.00
smoke detector / CO inspection (26F1/2) two-family	\$50.00 / \$100.00
smoke detector / CO inspection (26F1/2) 3-6 family	\$75.00 / \$150.00
smoke detector / CO inspection (26F1/2) over 6 units	\$300.00 - \$500.00
inspection of kitchen suppression systems	\$25.00
21-E search and segregation	\$25.00
review of plans and/or blueprints (under 7,500 sq. ft.)	\$25.00
review of plans and/or blueprints (7,500 - 49,000 sq. ft.)	\$50.00
review of plans and/or blueprints (50,000 - 99,000 sq. ft.)	\$100.00
review of plans and/or blueprints (over 100,000 sq. ft.)	\$150.00
inspection for liquor license	\$50.00
inspection and certificate of occupancy for fire alarm and sprinkler systems (commercial) under 7,500 sq. ft.	\$50.00
7,500 - 49,000 sq. ft.	\$100.00
49,000 - 99,000 sq. ft.	\$150.00
over 100,000 sq. ft.	\$200.00

Salem City Hall

93 Washington Street, Salem, MA 01970
ph: 978-745-9595

Fire Prevention Fees

FIRE PREVENTION FEES	FEE	Duration
Smoke Detectors/Fire Alarm Systems- New Construction	\$50.00	
Permit to install; includes plan review and on site location spotting, per site	\$30.00	Per Project
Smoke Detectors/Fire Alarm Systems Existing Construction	\$50.00	Per Project
On site inspection and issuance of Certificate of Compliance; per unit		
Chapter 148, §26F Smoke Detector Compliance (Resale)	\$20.00	Per compliance
Includes inspection and issuance of Certificate of Compliance per unit		
Review of Plans & Specifications Under 7,500 Sq. Ft. (Fire Dept. Approval for Building Permit)	\$50.00	Per Project
Includes placement of smoke detector locations and/or review of fire alarm system design		
Review of Plans & Specifications Over 7,500 Sq. Ft. (Fire Dept. Approval for Building Permit)	\$100.00	Per Project
Installation of Sprinkler and/or Standpipe System	\$50.00	Per Project
Includes plans review, site inspection (s) and witness of acceptance test		
Installation of Fixed Fire Extinguishing System (Restaurant)	\$50.00	Per Project
Permit to install fixed extinguishing system to include plans review on-site inspection and final testing and acceptance of system.		
Installation of Fixed Fire Extinguishing System (Self-Service Gasoline Station)	\$50.00	Per Project
Permit to install fixed extinguishing system to include plans review, on-site inspection and final testing and acceptance of system		
Installation and Storage of LP Gas	\$50.00	Per install
Issue application for permit to install includes on-site inspection		
Underground Storage Tank Removal	\$125.00	Per Project
Permit to remove/transport includes issuance of permit and on site inspection (s) of site and tank (s)		
Installation of Underground Storage Tank	\$125.00	Per Tank
Permit to install includes plan review and site visit (s)		
Removal of Underground Storage Tank (500 gallons & above)	\$125.00	Per Tank
Permit to remove & transport includes issuance of permit and on-site inspection of site (s) and tank (s)		
Removal of Above Ground Storage tank (Under 500 gallons)	\$50.00	Per Tank
Permit to remove and transport		
Oil Burner Permit & Permit to Store Fuel Oil	\$50.00	Per install
Permit application to install and certificate of completion. Includes on-site inspection and issuance of permit to store.		
Firework or Theatrical Pyrotechnics Display	\$50.00	Per display
Includes review or display plan and site visit (s)		

Blasting Permit	\$50.00	
Includes on-site inspection and review of site plans		
Storage of Flammable Fluids (Annual Renewable)	\$50.00	Annual
Includes site visit if required		
Storage of Black or Smokeless Powder (Annual Renewable)	\$50.00	Annual
Includes site visit if required		
Welding and/or Cutting (Annual Renewable)	\$50.00	Annual
Includes site visit if required		
Operation of Repair Garage (Annual Renewable)	\$50.00	Annual
Includes site visit if required		
Tar Kettle Operation (Annual Renewal)	\$50.00	Annual
Includes site visit if required		
Underground Storage Tank Registry	\$50.00	Per Registration
(Mass. Form FP290)		Per Tank
Tank Truck Inspection	\$50.00	Per Inspection
Includes inspection of vehicle at Fire Prevention and issuance of permit and decal		
Transfer Tank Vehicle Inspection	\$50.00	Per Inspection
Includes inspection of vehicle at Fire Prevention and issuance of permit and decal for contractor with pickup/service truck (single user)		
Carpet or Fabric Approval	\$50.00	Per approval
Includes issuance of permit and review of use plan		
Chapter 21E Site Assessment Report	\$50.00	Per report
Includes research and issuance of report		
Copy of Fire Report	\$10.00	Per report
Includes research and issuance of report(s)		
Inspection of Summer Camp (Annual)	\$50.00	Per inspection
Pre demolition Permit	\$25.00	
Tents	\$30.00	
Annual Renewable Permits	\$25.00	
Keep and store paints for Spray Booth	\$25.00	Annual
Permit to install Spray Booth	\$50.00	
Kerosene Heater	\$25.00	
Dumpsters/Containers	\$25.00	

City Hall Annex
Three Pond Road
Gloucester, MA 01930



TEL 978-281-9781
FAX 978-281-9779
sgarcia@gloucester-ma.gov

CITY OF GLOUCESTER
COMMUNITY DEVELOPMENT DEPARTMENT

MEMORANDUM

TO: Mayor Carolyn Kirk
FROM: Sarah Garcia, Community Development Director
RE: City Council Acceptance of Seaport Bond
Funds for Harbor Walk
DATE: October 18, 2010

The Seaport Advisory Council has awarded \$500,000 to the City of Gloucester for design and construction of a Harbor Walk in the downtown area. This award moves the City substantially forward toward accomplishing this important objective.

The 2009 Harbor Plan and Designated Port Area Master Plan identified the Harbor Walk strategy.

"Create linked public access segments that can create a critical mass to attract investment. A continuous, active waterfront corridor can stimulate the new investment needed from emerging maritime commerce as well as serving the widely-expressed desire from citizens for access along the harbor." (Section 4-2, The Role of Supporting commercial Use and Public Access.)

The draft 2010 Harbor Economic Development Plan identifies the "Future Public Realm" on a map that looks at opportunities for a harbor walk from Stacey Boulevard to Cruiseport.

The current Harbor Walk proposal builds upon existing built portions, linking them to create a continuous waterfront walk from the Visitor's Center at the Chamber of Commerce to the recently purchased I4-C2. This section of the walk will emphasize connections to downtown – both Main Street and the Civic Center – to reestablish the essential economic link between downtown and the waterfront. Please find attached the analysis performed by the project managers in Community Development.

Please forward our request to the City Council for acceptance of the grant funding from the Seaport Advisory Council. Thank you.

Attached: 2010 draft Harbor Economic Development Plan "Future Public Realm" map
Gloucester Harbor Walk map and segment analysis



CITY OF GLOUCESTER FIRE DEPARTMENT
8 SCHOOL ST.
GLOUCESTER, MA 01930
978-281-9760



September 23, 2010

RECEIVED

SEP 28 2010

Mayor's Office

Carolyn Kirk, Mayor
City of Gloucester
9 Dale Ave.
Gloucester, MA. 01930

Mayor Kirk,

I am seeking Administration support and City Council approval of a City Ordinance enabling the Fire Department to bill for certain Fire Department responses. I have enclosed relevant background material and supporting documentation.

The Gloucester Fire Department is not alone in its difficulties fulfilling its mission due to a lack of funding. Fire Departments around the country are being faced with staffing shortages, malfunctioning equipment, and a lack of training due to the nationwide financial crisis. Municipalities are seeking new and innovative methods of increasing revenue to continue to provide effective and efficient services, without raising taxes.

Across the country, municipalities have begun billing for Fire Department responses. This process has enabled municipalities to maintain, and in some cases actually expand the level of service that their residents have come to expect.

The Commonwealth of Massachusetts mandates supplemental insurance coverage for Fire Department responses on all structure and vehicle insurance policies. Yet if the Fire Department does not bill the insurance company for its response, the funds set aside for that response go unexpended and become additional profits for the insurance company.

The process that I am proposing is quite simple. The Fire Department would enter into an agreement with a billing company for billing services. On Fire Department responses such as Motor Vehicle Accidents, Structure Fires, or Hazardous Materials Incidents, the Fire Department will collect the responsible party's



CITY OF GLOUCESTER FIRE DEPARTMENT
8 SCHOOL ST.
GLOUCESTER, MA 01930
978-281-9760



insurance company information and forward it to the billing company. The billing company will bill the insurance company for our response. The Fire Department will have electronic access to an account set up by the billing company that will enable us to monitor bills that have been sent out, payments that have been received, etc. The billing company is paid either by retaining a portion of the revenue collected or by adding an administrative fee to the bill.

There is no out of pocket expense for the responsible party, as only the insurance company will receive a bill. There are no added costs, surcharges, or insurance premium increases for the responsible party because of the Fire Department's charge for its response.

The revenue collected would be set aside in a revolving account to be utilized by the Fire Chief as he/she sees fit. As you are well aware there is no shortage of needs in the department. The Chief and I have discussed several ideas including completing tasks that are related to the recent Management Audit of the Fire Department but have not been completed as of yet due to a lack of funding. One billing company conservatively estimated revenue at \$60,000 annually, but that was based on old data and with new reporting methods that revenue estimate should increase.

I have attached relevant information about the revenue recovery process. There are 2 municipalities on the North Shore, Wenham and Andover, that already utilize this revenue recovery process with great success. I hope you look favorably upon this request and as always I am available to answer any questions that may arise.

Respectfully,

Stephen Aiello, Deputy Chief
Gloucester Fire Department

cc. Jim Duggan
Suzanne Egan
Chief Dench

EMERGENCY SERVICES BILLING CORPORATION

March 19, 2008

Cost Recovery Programs
for Paid, Volunteer &
Combination Departments

Next Year's Budget Today



Education

ESBC was founded in 2006 by a consulting firm of professionals holding degrees in business administration, finance, accounting, engineering, mathematics, and law.

Experience

ESBC's founders have the following collective relative experience:

Over 75 years of insurance claims adjusting

Over 25 years in collections

Over 10 years as trial lawyers

Over 2 years as insurance defense attorneys

The founding consulting firm is a multi-million dollar corporation in business nearly two decades, which provides great financial strength and resources.



About Us

With the founders' extensive insurance claims experience it was quickly recognized that fire departments' interests were not being properly served. This led to the formation of ESBC (Emergency Services Billing Corp.), which has established a billing business to help relieve the burden fire departments across the country incur.

ESBC knows how to present fire department bills to the insurance industry in a manner that promotes full payment of bills faster. This is a result of ESBC knowing the reasonable cost of providing services. The ESBC bills reflect the total reasonable cost of the provided services, which typically averages \$1000 per auto response.

Law

ESBC has in-house legal counsel that is able to address all the complex legal issues involved with the billing and collections process. In addition, our legal staff is prepared to help draft a custom ordinance that can return badly needed service reimbursement to your department.

Fees

Unlike what many expect to hear, our services are FREE to you. In many states, all of our fees can be paid by the insurance companies we work with. You will never have any charge associated with our services on MVA's. All sums recovered for fire department services are paid to the department.

Contract

Our contract gives us the power to bill and collect on your behalf. This allows us to have the ability to bill effectively and resolve any collections issues that arise. This contract protects the fire departments liability in regards to billing and collections by giving ESBC the power to settle claims on their behalf.

The Billing Process

The billing process is quite simple for the department as they are only responsible for providing us the appropriate information necessary to construct an accurate claim on your behalf. Once the department

is called out for an auto response we require the completion of only one form. This form provides us with the equipment used on the scene, man hours by rank responding, materials used, and any damages or other fees associated with your response.

Determining Rates

ESBC has created a rate schedule by taking into account all costs and expenses related to your equipment and labor hours expended. Our labor rates are calculated by adopting a fee schedule for both paid and volunteer firefighters taking into consideration rank. Our policy includes billing for every 15 minute increment once the equipment and responders are on scene. We are able to even collect for your demobilization and cleanup once returned to the firehouse.

To best serve fire departments we feel that we have compiled a great force of employees that will effectively return funds due for your service.

Quick Facts

- *Local Taxpayers are paying for the fire department to respond to accidents caused by non-tax paying citizens*
- *Recent studies have shown that between 40-85% of accidents are from non-taxpaying citizens. Variation due to location and traffic volume.*
- *The intention of tax dollars is to cover the basics required to operate a fire department for "fire protection", not for the coverage of expenses incurred from an automobile accident. That is what auto insurance is for.*
- *Many fire departments are being forced to reduce their staff size or alter their spending due to budget restraints. Many even are restricted from purchasing much needed equipment or technology because money is needed to cover the increased expense of emergency responses.*
- *All of these facts result in a cost of a less safe fire department and community.*



ESBC

EMERGENCY SERVICES
BILLING CORPORATION

EMERGENCY SERVICES
BILLING CORPORATION

P.O. BOX 247 - Brownsburg, IN 46112
877-269-8237 - Fax: 877-269-8240
www.esbc.biz - info@esbc.biz

DON'T RUN FOR FUN
GET PAID FOR IT
WE BILL FOR AUTO AND TRUCK RESPONSES

Is the Community Responsible?

Are your automobile responses outnumbering your house fire responses? Are you experiencing budget drains due to these increased auto responses? ESBC has come to your rescue! ESBC (Emergency Services Billing Corp.), an Indiana-based company, specializes in billing to make sure your department gets reimbursed for the MVA calls it responds to!

Fire department budgets are under an ever-increasing strain, local governments are under evermore pressure to restrain spending and the general public is overburdened with taxes. One way for fire departments to help address this financial stress is to do cost recovery specifically on those non-tax paying residents.

Many firefighters think, "I'm an emergency responder. This is just what I do!" But the community your department serves shouldn't be forced to "volunteer" to cover increased

costs by increasing calls for responses they didn't cause, especially for out-of-area auto owners!

Local tax-payers are paying to maintain the costs that keep your department open and ready to respond to community emergencies. When you have to use more-and-more of those funds to aid auto owners, many of whom are from outside the area, your community suffers. ESBC believes that volunteer departments have a duty to get some of that money back if possible, and can help show you how to accomplish cost recovery.

With the ever-growing amount of traffic on the roads and highways that surround local communities, more-and-more accidents involve tractor trailers traffic that is passing through. It is unfair for your department, and community, to be saddled with all the expense of dealing with the accidents and emergencies caused

by those passing through to another city or town.

Many states have authorized fire departments to bill for these calls to try and address this escalating problem. It's unfair for your community and department to bear the burden of footing the entire bill for these types of calls while the insurance companies continue to collect premium payments to cover the same accidents.

The billing of auto accident responses, for both paid and volunteer departments, is a much needed tool. Not billing takes money away from your investment in equipment, training, updating technology, etc. ESBC can help your department lighten the strain on your budget and local community through our billing services. In many cases, all of our fees can even be paid by the insurance companies we work with!

Let us show you how to make this work for your department!

"Did you know that most auto insurance policies cover all costs associated with an auto accident, including fees for services from fire departments?"



There is no better time than now to begin a cost recovery program for your fire department and community.

WILL YOUR BUDGET SURVIVE THE NEXT RUN?



ESBC IS READY TO DO YOUR BILLING.

We would be more than happy to come give a presentation to your department or to any other surrounding department that would be interested. Our goal is to help better serve you by collecting money that you are due. Don't wait another day.

What Billing Can Do for You!

Equipment & Technology

- Purchase a safer environment by purchasing newer and better equipment
- Purchase needed newer technology that will assist in protecting your community and staff
- Help with the costs of maintaining equipment

Staff

- Help prevent job cuts due to budget restraints
- Allow for more training
- Assist with wage restrictions & benefit restrictions

Community

- Help relieve the tax burden
- Provides a more equipped department to protect the community at whole

EMERGENCY SERVICES BILLING CORPORATION

P.O. BOX 247 - Brownsburg, IN 46112
877-269-8237 - Fax: 877-269-8240
www.esbc.biz - info@esbc.biz

Recovery Billing

By: Samuel Yount
Assistant Chief/MSO
South Pierce Fire and Rescue
EMS Section Education Contact
Phone: 253.377.1963

(Reprinted from the Washington Fire Chiefs Website posted on 5/13/2010)

In the 80's when I was a firefighter for Maple Valley, the Chief decided to be innovative and start ambulance transports out of the fire station. The thought of this process was beyond grasp for most folks in the fire service because we would now be billing for the additional services. In today's economy, with ALS/BLS billing being such an important part of our current budgets, we are always looking for new ways to retain the services we currently enjoy.

I was approached not long ago about billing for recoverables on Motor Vehicle Collisions (MVC) and structure fires; I had a flash back to the 80s and ambulance billing. The first thought was "WE CAN'T DO THAT!" I thought it would be double billing since we receive taxes for that service. I then very quickly remembered we receive taxes for EMS as well but we bill for the additional services at no additional cost to our taxpayer.

Structure fires.

I was told with structure fires we have the ability to bill for overhaul in most cases about \$500 without impacting our taxpayers. I then contacted several insurance companies to see how billing for this service would impact the taxpayer. I got the same answer each time; **"the claim is opened due to the fire and our portion would not cause an increase in insurance cost to the tax payer."** We could bill for our portion and because it is a part of what their insurance policy called recoverable funds for mitigation (or what we call overhaul.) At first I must admit I didn't think I would be able to get this past the board of commissioners and it was indeed difficult. As I explained that it did not have to affect the taxpayer in the event that they either don't have insurance or their policy did not allow for this bill. At South Pierce Fire and Rescue we have a membership program for EMS where we do not bill our taxpayers anything more than their insurance pays and this was just like that program. My board went on a field trip to EF Recovery in Gig Harbor and talked to the staff. After that meeting it was clear that we needed to move forward.

Motor vehicle collisions.

A few years back we were approached by a vendor of Amerizorb (I affectionately call this peat moss). Since there are a large portion of MVC's that require spill control we were looking for a safe way to dispose of these products. The vendor explained they had a billing process for applying this product using their auto insurance to pay back this cost and manpower for applying the product. We decided to move forward with purchasing the product and sent in billing information. I was very pleased at the returns; our first check was for \$300 for a single application (recoverable costs vary by insurance company). We had set this up with the same style of membership program. We have reimplemented the program using tablets and if all is projected correctly we should recover an exciting amount. This amount is for recoverable items only, not the response.

Our Board of Commissioners made the decision on Thursday, April 29th to move forward with recovery billing. Our Commissioners have made an effort to assist in the research and I believe that effort will pay off. As I have always heard "time is money" and the faster we move forward the better we serve our citizens.

In conclusion, please take the time to look at the FAQ attached and RCW 76.04.495. You will find many of the same questions I asked at first in these documents. I am not paid by EF Recovery; just support the methods to receive recoverable payment for South Pierce Fire and Rescue. I hope you have found this to be informative. You may also contact EF Recovery at: www.efrecovery.com or call (877)213-9047.

Steve Aiello

From: Haddad, Peter [Peter.Haddad@intermedix.com]
Sent: Tuesday, June 29, 2010 12:25 PM
To: Steve Aiello
Cc: Murray, John; Mulligan, John
Subject: RE: Fire-Rescue Funding Source Developments ATTN: Steve Aiello, Deputy Chief

Chief Aiello,

What follows is a very high level overview of some of the insurance issues surrounding the funding opportunity posed by our Emergency Response Billing (ERB) solution. If you would deem it beneficial, we can also have a discussion that breaks some of these concepts down on a more granular level at your convenience.

The basic concern is that if fire departments begin to bill, then it will cause insurance rates to go up. While at first glance this may make sense, there is absolutely no evidence that this is true.

Insurance companies can not just raise rates "willy-nilly". Rather they must petition the Insurance Commissioner for the ability to increase rates, and this process is conducted in the public forum. Even in states in which we have been billing with hundreds of clients for many years, we have never seen the insurance companies petition for a rate increase based on the fact that fire departments have begun to recover a small portion of their response costs from the beneficiary of their services.

On the individual level, if you cause a vehicle crash through the negligent operation of an automobile, your insurance rates will go up. However, the amounts that they will go up are governed by pre-set actuarial tables. The insurance companies can't discriminate against you and raise your rates higher if you crash into a brand new Cadillac vs. if you hit an old beat-up Yugo, for example.

Similarly, if you have a structure fire, your rates will go up (or the insurance company may drop you), but whether or not the fire department gets paid has absolutely no bearing on whether or how much this occurs. (In fact the "Fire Department Service Charge" portion of homeowners and commercial fire policies is entirely supplemental which means that it can be paid on without triggering a claim, has no effect on the amounts left in the policy limits, etc.)

The bottom line is that if the fire department does not recover its costs, then the money stays in the insurance companies' coffers, NOT in the pockets of your citizens.

Please let me know if you have any questions or desire additional clarification.

Respectfully,

Peter M.A. Haddad
Fire Billing Project Manager
REVENUE RESCUE----INTERMEDIX

877.524.8182 extension 405 (toll-free)
peterh@revenue-rescue.com (e-mail)
www.revenue-rescue.com (website)
512.363.7287 (mobile)
866.569.0228 (FAX)

Gloucester FD Revenue Estimate

Billing/Collection Summary – Data Estimated based on 2008-2009 FD Run Data

The following model is based on a fully engaged Emergency Response Billing (ERB), including fees for all motor vehicle accidents, HazMat incidents, and structure fires, set at hourly rates commensurate with your departmental costs. If your agency desires to customize this plan, we can re-cast the model to reflect the deviation from our recommended template.

Billing Volume

179 Total Billable Incidents

- 107 Motor Vehicle Crashes
 - 27 "Minor" Vehicle Crashes
 - 73 "Moderate" Vehicle Crashes
 - 7 "Major" Vehicle Crashes
- 10 Vehicle Fires
- 63 Structure Fires

Our MVA Incident model indicates that of all incidents responded to, 50% are non-billable due to reasons of minimal severity, missing owner information, unavailable liability data and other issues such as non-submission. We further segment these incidents by severity -- as severity increases so do the costs, and the potential to recover those costs. We have also broken down the model to reflect the fact that around 90% of the revenues recovered on vehicle crashes come from insurance payments.

Severity	Number of Incidents	Collection per Incident	Collections (Total)	Insurance Payments	Private Payments
Unbilled	1	0	0	0	0
"Minor"	27	221.33	5,895.00	5,174.00	719.00
"Moderate"	73	371.29	27,143.00	23,828.00	3,314.00
"Major"	7	1160.18	8,428.00	7,398.00	1,029.00
TOTAL	214	193.76	\$41,465.00	\$36,402.00	\$5,062.00

Potential Revenue

\$60,000 annually for the Revenue Rescue-Intermedix recommended template

Gross Collections	Vehicle Crashes	\$40,000
	Vehicle Fires	\$ 4,000
	Structure Fires	<u>\$16,000</u>
	TOTAL	\$60,000

- Projected collection rates would be almost \$200.00 per incident.
- The amounts reflect our estimates of gross collections and do not account for service fees.
- Depending on the percentage of incidents actually billed out, there may be some volatility in the potential totals. However, the amount collected per incident should remain fairly stable.



ESBC
EMERGENCY SERVICES
BILLING CORPORATION

Fire Department: _____	Authorized Representative: _____
Date: _____	Printed Name & Title: _____

FIRE DEPARTMENT GUIDELINE SHEET

I. GENERAL COLLECTION PREFERENCE (choose one for each category):

→ FULL: ESBC will attempt to collect the entire amount due from the individual, through their existing insurance policy if possible, including use of a collection agency.

→ PARTIAL: ESBC will primarily attempt to collect from insurance. If applicable insurance only pays a portion of the amount due, or if insurance does not apply, ESBC will attempt to collect from the individual, but *not* send the account to a collection agency.

→ INSURANCE ONLY: ESBC will attempt to collect from any existing insurance policy. If insurance does not apply, or if the individual does not have insurance, ESBC will close the account.

	NON-AUTO RESPONSES	AUTO RESPONSES
FULL	<input type="checkbox"/>	<input type="checkbox"/>
PARTIAL	<input type="checkbox"/>	<input type="checkbox"/>
INSURANCE ONLY	<input type="checkbox"/>	<input type="checkbox"/>

II. PRE-AUTHORIZED SETTLEMENT AUTHORITY (choose one):

While ESBC will make every attempt to collect the entire amount due, it is sometimes in the Fire Department's interest to settle the account for less than the entire amount (e.g. "there is a limit to insurance coverage", "there is no insurance coverage", etc.). This provides ESBC the authority to settle accounts for less than the entire amount due without contacting you on each individual offer, as long as the offer is within the scope you choose below. "Settlement authority" percentage ranges are with respect to the total initial amount billed by ESBC pursuant to the "Billing Services Agreement" and will include administrative fees due to ESBC. In the event bills require adjustments due to clerical error or the inclusion of items which are not legally billable, the total initial amount billed will reflect these adjustments.

- ☐ Full Settlement Authority (1% - 99%)
- ☐ Partial Settlement Authority (50% - 99%)
- ☐ Restricted Settlement Authority (75% - 99%)



RESCUE YOUR COSTS

Presented to: Gloucester Fire

7-7-10

ESBC, All Rights Reserved

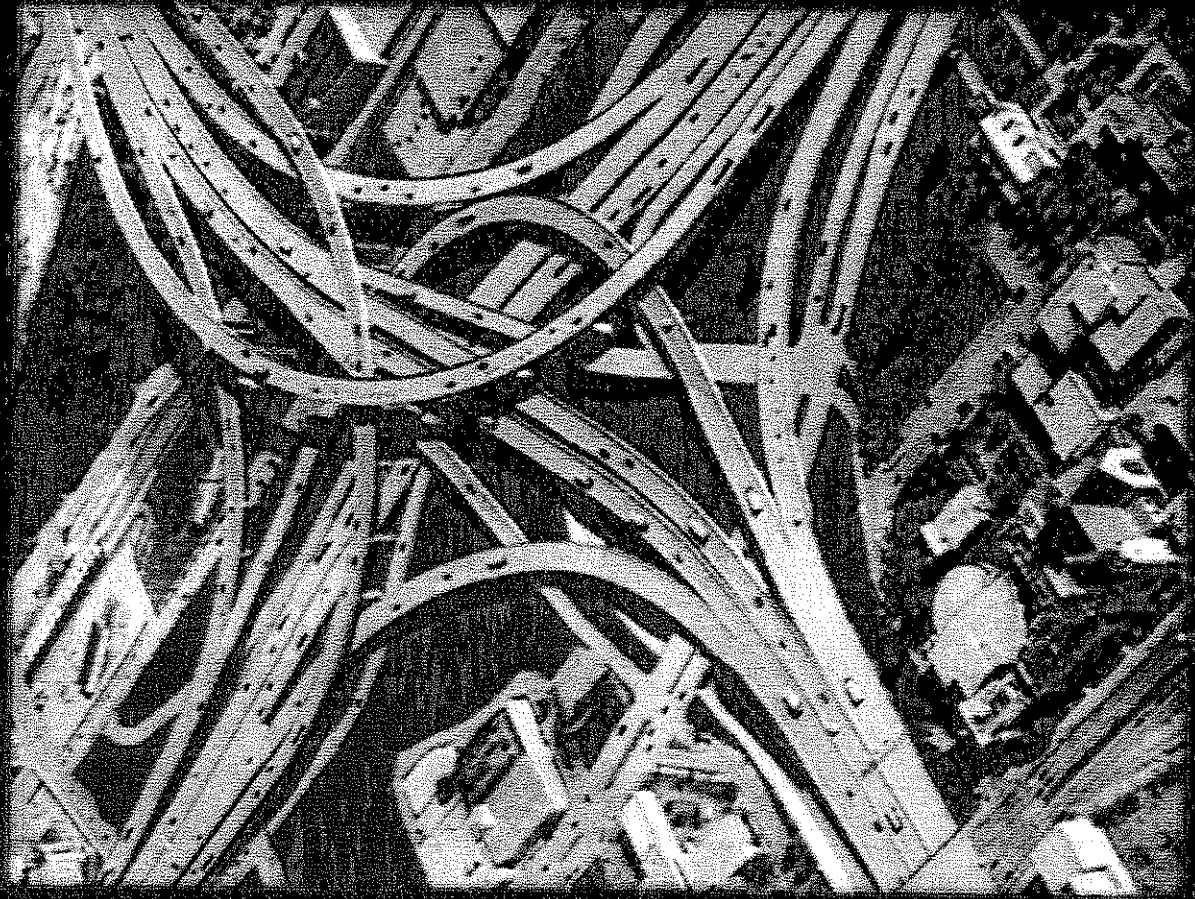
History

When fire services began, law was passed to protect local tax paying citizens and their structural property. Today there are new duties associated with emergency services. Many of those duties revolve around transportation.

Purpose

Departments across the country are experiencing budget drains, cuts and additional expenses.

Until recently, departments believed they were reliant only on tax increases, grants, and fundraising to balance financial needs. Departments across the nation are now realizing the benefit of directly recovering expenses through MVA & other responses.

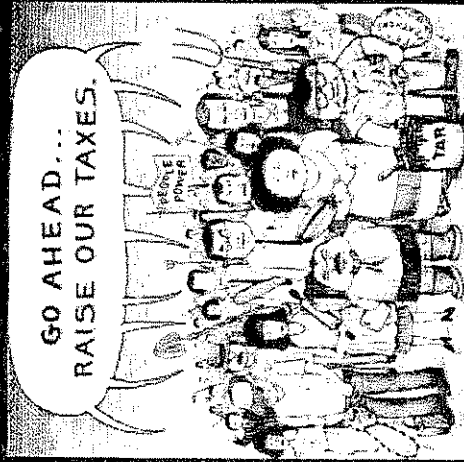


AUTOMOBILES & US ROADWAYS

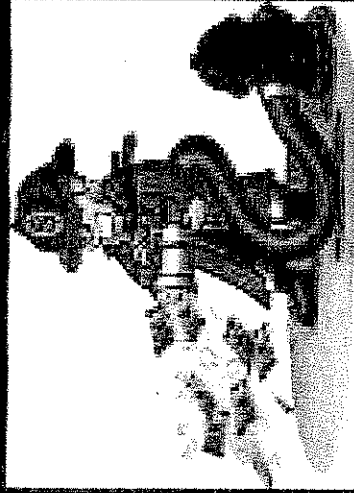
1. Rural towns see an increased amount of traffic
 - a) Therefore there is an increased amount of MVA accidents
2. Interstates and Highways are created in place of State Roads
 - a) More lanes of traffic and higher rates of speed
 - Resulting in larger and more costly responses
3. Travel by roadway continues to increase
4. MVA accidents continue to increase with each decade
5. Semi truck transportation has increased each decade
 - a) Semi accidents tend to be larger and more budget exhausting than personal automobiles
6. Structure fires are down as technology and construction standards improve

The evolution of US roadways created an array of routes for local, regional and interstate travel. Because of this our FD and Departments alike must now familiarize ourselves with different types of transport vehicles, chemicals, and even public transportation (Personal Auto, 18-wheeler, Hybrid vehicles, Vehicles of tomorrow, etc). Not only does our department need adequate training we continuously need additional equipment. With passing of time and increase of services, our fire department has been stricken with many more expenses without increased tax revenue. The greater duties stemming from MVA responses are coming at the expense of every Gloucester citizen through taxes. Via auto owners insurance premiums, they are also paying for fire service coverage, yet we are not pursuing these reimbursable insurance funds.

Tax Money



Fire Department



MVA Response

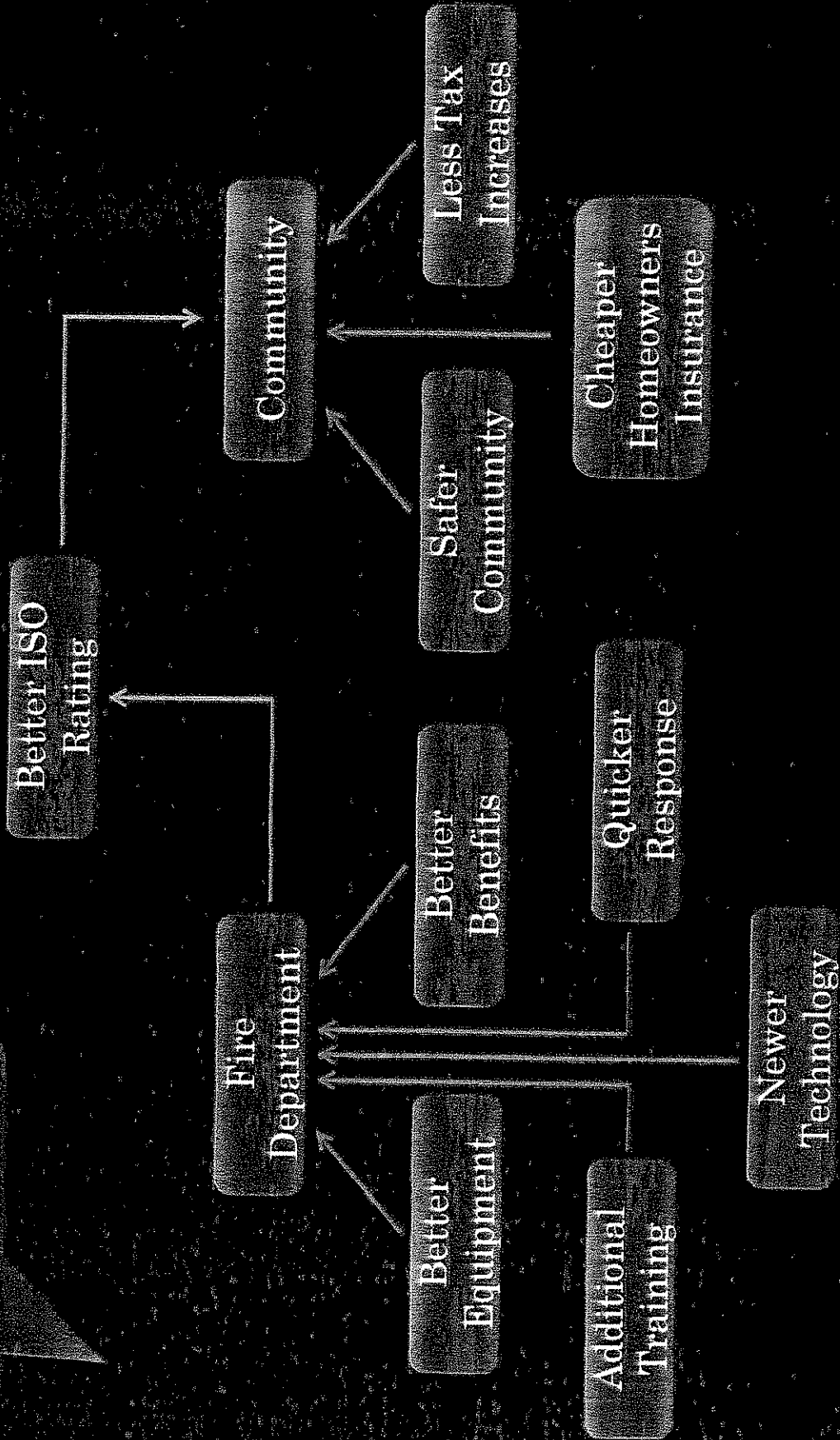


TAX-PAYER RESPONSIBILITY

Tax dollars are utilized to ensure that the best services are available to the citizens of our community. When that money is spent on MVA responses, tax paying citizens suffer. Their initial tax investment for property protection in FD equipment has been depleted and the opportunity for newer equipment and new technology has now been sacrificed at the expense of increased maintenance costs and other response related costs due to MVA responses.

Don't forget that
about 40-50% of our
accidents are from
non tax-paying
citizens

WHAT BILLING CAN DO FOR GLOUCESTER



ESBC's Stance on Billing

ESBC provides professional cost recovery services for fire and rescue efforts. ESBC believes that the cost of providing emergency services (especially MVA's and Structure Fires) should **NOT** be borne solely by the local tax payer, but shared among the insurance companies that collect insurance premiums for such costs.

Goals/Objectives

1. Establish a clear method of recovering "business costs" that best meet the needs of our department and community
2. Recover cost for services provided as allowed by local ordinance and federal law
3. Supply additional funding to maintain equipment, technology, and training standards
4. Reduce the dependency on tax revenues and tax increases to our community

About ESBC

ESBC was founded by a consulting firm of professionals holding degrees in business administration, finance, accounting, engineering, mathematics, and law. ESBC's early concept was to market its service to volunteer fire departments directly and to broaden its regional presence by marketing to persons attending national fire conventions.

Experience

Collectively, ESBC's founders have the following relevant experience:

- ✓ *Over 75 years of insurance claims adjusting*
- ✓ *Over 25 years in collections*
- ✓ *Over 10 years as trial lawyers*
- ✓ *Over 2 years as insurance defense attorneys*

The founding consulting firm is a multi-million dollar corporation and have been doing business for nearly two decades. This provides great financial strength and resources.

References

When ESBC began, the immediate need for their service was evident in the hearts of Americas Vol. Fire Departments, many of which are already "running" on bought time. These departments are the fire service lifeblood of the Midwest, which happens to be where they are headquartered. Since many volunteers survive on old equipment, monthly fundraisers, and volunteered service, one can imagine the direct need of additional funding for day to day operations. As such we offer dozens of volunteer departments that speak highly about our services and success for their respective departments.

Most Career Departments differ in that they are supported greatly by tax revenues. Larger departments are only now beginning to see the need/value in cost recovery of their business costs. ESBC recently began marketing toward these larger departments via its presence at national fire conventions. As a result we are meeting larger cities that have shown interest and are currently working with those cities to implement a billing program for their community.

Frequently Asked Questions

Q: Are we allowed to bill for our service?

A: Yes. There has been an ongoing misconception that career, combination and volunteer departments cannot bill for their service. This stems in part from confusing the difference between making a profit and recovering the "business costs" needed to continue operations.

Q: What additional paperwork is required to bill for services?

A: One great thing about ESBC's program is that only one report is necessary for each billable run. The report takes only minutes per run to complete, which is a great return for your time investment considering an average MVA run that averages about a \$1000.

Q: Will the money from this program go into the general fund?

A: ESBC believes the purpose of a cost recovery program and it's intent is to put money directly back into the fire department to replace, repair, maintain, and continue fire services for the community.

Q: How would billing help our budget?

A: Recovering our business costs allows us to more frequently replace the equipment & materials, provide more extensive training, and even allow for the purchase of new technology as it becomes available. Additionally, by becoming more financially sound, our department will have all the "tools" necessary to continue to provide our community the high level of service they deserve.

Claims Handling

Insurance companies have offices across the country. ESBC work with whichever office a claim is being processed from. As such, location plays no factor in their ability to handle claims on our behalf.

Collections

ESBC is able to meet the needs of any community or fire department. In doing so, they work with departments to construct a method for handling claims that are tailored to each department's needs and philosophy. Departments choose between types of claims (MVA's, Structures, False Alarms, etc.), insurance only vs. uninsured, and even in the pursuit of collections (soft billing, use of collections company, and even legal interaction). One ESBC philosophy carries through for all departments: **Is the continuous pursuit of claims until every claim is collected in full.** Department may monitor the status of all claims through ESBC's monthly reporting system.

- ☐ **ESBC "Run Submission Form"** — This is completed with each response. The form outlines the necessary information needed to generate and collect an invoice.
- ☐ **Police Report** — This is not always necessary, but is preferred.
- ☐ **NFIRS** — In some cases this may be requested.

ESBC accepts "Ruin Submission Forms" and other documents by fax, mail, and/or electronic submission. Ideally ESBC likes to have the runs within a couple days, but all information should be submitted within 30 days to assure maximum results.

RUN MUST BE SUBMITTED WITHIN 30 DAYS OF INCIDENT

Many states require the following to begin recovering business costs for responses:

- ## ISBC Requirements:

- ✓ Sign ESBC Agreement & establish a method of billing
- ✓ Supply ESBC a copy of the local authorization

- ✓ Outlines the duties of ESBC
- ✓ Outlines the duties of the Fire Department

- ✓ Provides ESBC the power to act as an agent on behalf of the Fire Department
- ✓ Does not commit a department to any length of service



THIS AGREEMENT was entered into this _____ day of _____, 200____, by and between Emergency Services Building Services Corporation ("ESBC"), a corporation organized under the laws of the State of _____, and _____, an individual residing in _____, the parties to the above-captioned contract, for the purpose stated below:

- [illegible]

[illegible]

- [illegible]



ESBC

EMERGENCY SERVICES
BILLING CORPORATION

BILLING SERVICES AGREEMENT

THIS AGREEMENT, entered into this ____ day of _____, 2010, by and between **Emergency Services Billing Corporation** (hereinafter "ESBC") and the _____ (hereinafter "Fire Department"), and subject to the mutual covenants and conditions contained herein, memorializes that the parties agree as follows:

1. Duties of ESBC. ESBC, having a background in billing insurance companies and individuals for monetary reimbursement due, agrees to provide billing services to the Fire Department for compensation as agreed herein. ESBC agrees to devote its best efforts in billing the accounts forwarded to it by the Fire Department in a professional, diligent, and ethical manner; however, the parties understand that ESBC does not guarantee 100% recovery of the amounts due on the accounts forwarded to it by the Fire Department. When pursuing reimbursement for the Fire Department, ESBC will assess charges for the following: All costs of preparing invoices, locating owners and/or operators of vehicles or structures and any applicable insurance coverage, processing payments, maintaining files, disbursing payments to fire departments, communicating with insurance adjusters, researching statutory laws and case law, reviewing insurance policies, providing additional requested information related to the fire department response, obtaining such information from the fire department, purchasing and maintaining necessary equipment to communicate with fire departments, and any additional charges deemed necessary or beneficial to progress payment of the bill. These charges will be grouped together under the heading of "Indirect Overhead" or "Administrative Fee", and will be assessed in addition to the fire department charges in the amount of thirty five percent (35%) fee.

ESBC will deduct a ten percent (10%) fee for any structure fire responses when a policy limit payment is made and twenty two and a half percent (22.5%) fee for all other policy limit payments. For every claim, ESBC shall make every effort to add the indirect overhead to the amount owed to the Fire Department, said charges to be paid by the individual and/or company being billed on the account. In the event it is not possible for ESBC to collect indirect overhead *in addition to* the amount owed to the Fire Department, the indirect overhead in the amount of (22.5%) shall be deducted from the amount received. Upon receipt of payment, ESBC shall retain the indirect overhead in the amount of (22.5%) and remit the balance to the Fire Department.

Court Costs. It is understood that collections through a court system shall be utilized when necessary under the specific circumstances of an individual case. In the event ESBC determines such legal action is necessary, ESBC shall bear any costs of litigation and shall be entitled to collect attorney fees and court costs when granted.

2. Duties of the Fire Department. The Fire Department desires to have ESBC provide its expertise and services, and agrees to forward 100% of the Fire Department's responses appropriate for billing to ESBC. As such, the Fire Department agrees to cooperate with the ESBC in providing: all requested documentation; account and insurance information; witnesses for trial or hearings, if needed; and all other relevant items which may be requested by ESBC. The Fire Department will immediately notify ESBC whenever any notice of bankruptcy is received by the Fire Department on a referred account, and agrees to ESBC having exclusive authority to handle all billing, collection, and/or

settlement, on accounts forwarded to ESBC for the duration of this Agreement. The Fire Department understands and agrees that, ESBC will work with the Fire Department in setting up billing practice and procedure, including gaining any needed approvals, however, ESBC is a third party in this respect and required approval by any governing body is ultimately the responsibility of the Fire Department. It is understood that ESBC's policy is to bill out under the highest authoritative law.

In the event that a payor sends payment or correspondence directly to the fire department instead of to ESBC, the fire department agrees to forward such payments or correspondence, without delay, to ESBC for processing under the terms of this agreement.

3. Endorsement Authority. Monies received by ESBC will be deposited in ESBC's Trust Account. ESBC shall have the limited authority to endorse billing payments received for the Fire Department for the purpose of depositing the same in an ESBC financial account and/or Trust Account. The Fire Department's portion of any payments received to be dispersed thereafter under the terms of this Agreement.

4. Accounting and Disbursement. ESBC will maintain updated records of all accounts forwarded by the Fire Department. Disbursements of funds to the Fire Department shall be made monthly for payments received the month prior. Payment from ESBC to the Fire Department shall be remitted as a batch payment accompanied by detail of each claim and amount paid. All personal and business checks will be held by ESBC a minimum of ten (10) working days from the date of deposit to insure the existence of funds in the payor's account.

5. Termination. This Agreement may be terminated for any reason by either party upon thirty (30) days written notice. If required, ESBC shall be entitled to an additional thirty (30) days to prepare a final status report of the outstanding accounts. ESBC shall be entitled to the indirect overhead for those accounts paying as agreed, or upon which, regardless of manner, payout is expected, whether or not the payments have begun, on all accounts forwarded to it by the Fire Department prior to the date of termination. ESBC may continue to collect these accounts and provide an accounting to the Fire Department of sums received under the terms of this Agreement. Upon termination of this Agreement, payments under paragraph #4 (Accounting and Disbursement) shall cease, however, ESBC shall be entitled to indirect overhead on all payments received by ESBC, or the Fire Department, thereafter, on all accounts submitted to ESBC prior to the date of termination.

6. Entire Agreement. This Agreement contains the entire agreement of the parties. No other promises, warranties, or conditions exist in any other agreement, no matter whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties. Failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of either party's right to subsequently enforce and compel strict compliance with all provisions of this Agreement.

7. Amendments. This Agreement may be modified or amended only in writing and must be signed by both parties to be valid and/or enforceable.

8. Severability. In the event any portion of this Agreement is determined to be unenforceable by any Court of competent jurisdiction, the same shall not affect the enforceability of the remaining provisions. If any Court of competent jurisdiction finds any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

9. Applicable Law & Venue. This Agreement shall be interpreted pursuant to the laws of the State of Indiana, and the parties hereto each waive trial by jury and agree that the Courts of Boone County, Indiana, shall be proper and exclusive courts of jurisdiction and venue.

10. Disclaimer. Fire Department understands ESBC is not acting as the Fire Department's legal counsel in any manner. While ESBC, based on its prior experience, may consult with the Fire Department regarding legal matters in an effort to set up billing procedures for the Fire Department, the Fire Department understands and agrees that ESBC suggests the Fire Department seek independent legal consultation with a qualified professional admitted to practice, and/or analyze, law for the state in which the Fire Department operates. ESBC is not responsible for, nor provides any guarantee or warranty (be it express or implied) regarding, the Fire Department's compliance with the specific legal requirements of the Fire Department's state and/or local laws. While ESBC attempts to assist the Fire Department in maintaining compliance, the Fire Department understands and agrees to accept ultimate responsibility for understanding said compliance.

11. Waiver. Fire Department waives receipt of invoices, letters, billing documents, correspondence to or from insurance companies, and any other documents relative to billing and/or collection activities.

12. Notices. Any notices given pursuant to this Agreement shall be in writing and deemed delivered when delivered in person or deposited in the United States mail, postage prepaid, and addressed as follows:

If to ESBC: EMERGENCY SERVICES BILLING CORP.
 PO Box 247
 Brownsburg, Indiana 46112

If to Fire Department: _____

Such addresses may be changed by either party by providing, at least, thirty (30) days written notice to the other in the manner set forth above.

All of which is covenanted and agreed to, as of the date above written, by the parties:

Authorized Fire Department Representative

EMERGENCY SERVICES BILLING CORP.

Printed Name & Title

Printed Name & Title

January 20, 2004

Vol. 96

AN ORDINANCE AMENDING THE OFFICIAL CODE OF THE CITY OF SAN ANGELO, TEXAS, BY ADDING ARTICLE 6.300 ENTITLED "FIRE AND RESCUE SERVICE FEES" ESTABLISHING FEES FOR SERVICES RENDERED AT VEHICLE FIRES, VEHICLE ACCIDENTS, HAZARDOUS WASTE SPILLS AND RESCUE INCIDENTS; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY OF SAN ANGELO:

1) THAT, Chapter 6 of the Code of Ordinances of the City of San Angelo, Texas, is hereby amended by adding Article 6.300, Section 6.301, to read as follows:

ARTICLE 6.300 – FIRE AND RESCUE SERVICE FEES

Sec. 6.301 Services and Fees

The City of San Angelo shall assess and collect fees for certain services rendered by the Fire Department. The fees for use of equipment and supplies set out in the Appendix of the Code shall be assessed and collected when such equipment and/or supplies are used in connection with the following events or incidents:

1. Vehicle fires,
2. Vehicle accidents,
3. Hazardous material spills or releases, and
4. Rescues or rescue attempts at low water crossings.

2) THAT, the following severability clause is adopted with this ordinance:

SEVERABILITY:

That the terms and provisions of this Ordinance shall be deemed to be severable in that if any portion of this Ordinance shall be declared to be invalid, the same shall not affect the validity of the other provisions of this Ordinance.

3) THAT, this Ordinance shall be effective on, from and after the date of adoption.

January 20, 2004

Vol. 96

AN ORDINANCE AMENDING APPENDIX A OF THE
SAN ANGELO CODE OF ORDINANCES BY
ADDING ARTICLE 11.000 ENTITLED "FIRE AND
RESCUE SERVICES FEES" TO ADD FEES FOR
CERTAIN FIRE AND RESCUE SERVICES;
PROVIDING FOR SEVERABILITY; AND PROVIDING
FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY OF SAN ANGELO:

1) THAT, Appendix A shall be amended by adding Article 11.000, Section 11.100 to read as follows:

See attached Exhibit "A" which is incorporated herein by reference for all purposes.

2) THAT, the following severability clause is adopted with this amendment:

SEVERABILITY:

That the terms and provisions of this Ordinance shall be deemed to be severable in that if any portion of this Ordinance shall be declared to be invalid, the same shall not affect the validity of the other provisions of this Ordinance.

3) THAT, this Ordinance shall be effective on, from and after the date of adoption.

INTRODUCED on the 6th day of January, 2004, and finally
PASSED, APPROVED and ADOPTED on this the 20th day of January,
2004.

CITY OF SAN ANGELO

ATTEST:

Kathy Keane
Kathy Keane, City Clerk

BY:

Devin Bates
Devin Bates, Mayor Pro-
Tempore

Exhibit "A"

ARTICLE 11.000 - FIRE AND RESCUE SERVICES FEES

Sec. 11.100 Service Fees

The following fees shall be assessed and collected for the use of equipment and supplies as specified in Article 6.300 of this Code.

VEHICLES		
Vehicle Type	Apparatus	Price
1	Class A Engine	\$500.00
1	Aerial	\$500.00
2	Rescue (Heavy)	\$600.00
3	Brush Truck	\$400.00
4	Command Car/Truck	\$200.00
1	Ladder 1 (L-1)	\$500.00
1	Engine 2 (E-2)	\$500.00
1	Engine 3 (E-3)	\$500.00
1	Engine 4 (E-4)	\$500.00
1	Engine 5 (E-5)	\$500.00
1	Engine 6 (E-6)	\$500.00
1	Engine 7 (E-7)	\$500.00
1	Reserve 21 (R-21)	\$500.00
1	Reserve 22 (R-22)	\$500.00
1	Reserve 23 (R-23)	\$500.00
2	Rescue 1 (R-1)	\$600.00
3	Brush 1 (Brsh-1)	\$400.00
4	Battalion Chief (Batt-1)	\$200.00

HAND TOOLS	
Tool	Price
Flathead Axe	\$17.00
Pickhead Axe	\$17.00
Long Pike Pole	\$17.00
Sheetrock Pike Pole	\$17.00
Short Pike Pole	\$17.00
Pry Axe	\$17.00
Hooligan Tool	\$17.00
Bolt Cutters	\$17.00
Pry Bar	\$17.00
Fire Rake	\$17.00
Shovels	\$17.00
Scoops	\$17.00
Brooms	\$12.00
All Hand Tools	\$12.00

January 20, 2004

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FIRE EQUIPMENT	
Tool	Price
Foam Nozzle	\$55.00
Foam Eductor	\$50.00
AFFF Foam – Per Gallon	\$40.00
Class A Foam – Per Gallon	\$25.00
Piercing Nozzle	\$40.00
M/S Fog Nozzle	\$55.00
M/S Straight Bore Nozzle	\$30.00
Salvage Cover	\$28.00
SCBA Pack	\$85.00
Hall Runner	\$18.00
Portable Tank	\$75.00
PPV Fan – Per Hour	\$55.00
Generator, Portable – Per Hour	\$55.00
Generator – Per Hour	\$55.00
Chain Saw – Per Hour	\$45.00
Water Extinguisher	\$22.00
Dry Chemical Extinguisher	\$45.00
CO ₂ Extinguisher	\$45.00
Scene Lights	\$22.00
Portable Pump – Per Hour	\$95.00
Float Pump – Per Hour	\$65.00
Water Vests	\$30.00
Thermal Imaging Camera	\$75.00
Heat Detection Gun	\$75.00
SAWZALL	\$55.00

HAZARDOUS MATERIAL EQUIPMENT	
Supplies/Service	Price
Absorbent – Per Bag	\$17.00
Absorbent Booms	\$40.00
Top Sol	\$35.00
Disposable Coveralls	\$30.00
Neoprene Gloves	\$20.00
Latex Gloves	\$6.00
Over Boots	\$25.00
Disposable Goggles	\$15.00
Gas Plug Kit	\$50.00
Plug and Dike	\$65.00
Drum Liners	\$10.00
Barricade Tape	\$22.00
Poly Sheeting	\$55.00
Removal of Hazardous Material	\$150.00

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Annex H (Re: Page 25)
January 20, 2004

Disposal of Hazardous Material	\$150.00
Gas Multi Meter	\$65.00
CO ₂ Meter	\$65.00
Terrazyme	\$70.00
Microblaze - Per Quart	\$10.00
Microblaze - Per 5 Gallons	\$150.00

RESCUE EQUIPMENT	
Tool	Price
Spreaders	\$250.00
Cutters	\$250.00
Rams	\$250.00
Air Bags	\$250.00
K-12 Saw	\$55.00
Target Saw	\$55.00
Ajax Tool	\$25.00
K-Tool	\$25.00
Windshield Tool	\$15.00
Rescue Blanket	\$32.00
Rope	\$25.00

ORDINANCE NO. _____

AN ORDINANCE OF _____ RECOGNIZING THE AUTHORITY OF
FIRE COMPANIES TO SEEK REIMBURSEMENT FOR FIRE, SAFETY & RESCUE
RESPONSES AND HAZARDOUS MATERIAL & ENVIRONMENTAL INCIDENTS.

IT IS HEREBY ORDAINED AND ENACTED by the _____ of
_____, as follows:

ARTICLE I. TITLE.

This Ordinance shall be known as the _____ Emergency Service Cost
Reimbursement Ordinance.

ARTICLE II. AUTHORITY, FINDINGS, AND PURPOSE.

- A. Authority – Under _____, the _____ has the
authority to make rules and regulations for the government of public safety and/or fire
companies located within _____.
- B. Findings – It is recognized that the duties of fire companies require specialized
fire/safety/emergency/rescue/environmental/ hazardous material tools, equipment,
materials, supplies and specialized training in order to provide for the safety of the
public served. Such required, as well as the response to emergency situations
involving, and/or caused by, non-resident individuals, places a tremendous financial
burden on said fire companies. While taxes, if applicable, may provide the fire
companies sufficient financial assistance to exist, in an effort to avoid ever-increasing
tax burdens of the residents of _____, it is found that the alternative
source of funding, Emergency Service Cost Reimbursement (i.e. response billing)
should be authorized.
- C. Purpose – To grant any fire company operating in _____ (hereinafter
“Fire Departments”) the authority to seek reimbursement for the reasonable cost of
responding to such incidents, as well as the reasonable costs to recoup such costs.

ARTICLE III. RECOVERY OF COSTS.

- A. Fire Departments are authorized to recover the reasonable costs of the use of emergency
fire and/or rescue (including, but not limited to, vehicle accidents) personnel hours, tools,
equipment, materials and vehicles; hazardous material and/or environmental response
personnel hours, tools, equipment, materials and vehicles; and reasonable interest on any
amount due from the date of the response forward. Additionally, Fire Departments are
authorized to collect a reasonable flat-rate fee for any false alarm responses or fire drill
responses for which the Fire Department did not receive at least forty-eight (48) hours
prior notice.
 - 1. Nothing in this Ordinance shall be interpreted as limiting any amounts Fire
Departments are authorized to collect under any applicable State statute or law.
- B. The reasonable costs authorized to be billed for under this Ordinance may be recovered
directly by the Fire Department or through a third party billing service as an authorized
agent for the collection of such costs.

- C. The reimbursement rates for the aforementioned costs shall be set by the billing entity.
- D. If a third party billing service is utilized, said third party billing service shall be authorized to charge a service charge in addition to the costs it is recovering for the Fire Department. Said service charge will be set by the third party billing service.
- E. All funds recovered under this Ordinance, and due to the Fire Department, shall be remitted directly to the Fire Department by either the responsible party or, if a third party billing service is utilized, by said third party billing service. All funds recovered under this Ordinance shall be exclusively used for the support of the Fire Department.

(Option #1)

- F. In the event that collection costs and/or attorney's fees are incurred by the Fire Department or third party billing service as a result of the efforts required to obtain full reimbursement for the costs billed for under this Ordinance, said collection costs and/or attorney's fees may be recovered by the Fire Department or third party billing service from the party responsible and/or any applicable insurance company/carrier of the party responsible for the costs originally billed for under this Ordinance.

(Option #2)

- G. The Fire Department or third party billing service shall only have the authority to recover the costs authorized under this Ordinance from the applicable insurance company/carrier of the party responsible for the costs authorized to be billed for under this Ordinance. In the event that collection costs and/or attorney's fees are incurred by the Fire Department or third party billing service as a result of the efforts required to obtain full reimbursement for the costs billed for under this Ordinance, said collection costs and/or attorney's fees may be recovered by the Fire Department or third party billing service from the applicable insurance company/carrier of the party responsible for the costs authorized to be billed for under this Ordinance.

ARTICLE IV. REPEALER & SEVERABILITY.

- A. All ordinances, parts of ordinances, and amendments thereof which are inconsistent with this Ordinance are hereby repealed.
- B. If any section, paragraph, sub-section, clause or provision of this Ordinance shall be declared invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance as a whole or any part thereof other than that portion specifically declared invalid.

ARTICLE V. EFFECTIVE DATE.

- A. Costs authorized to be billed under this Ordinance may be billed from a retroactive date of not more than thirty (30) days preceding the Effective Date of this Ordinance.

ENACTED AND ORDAINED this _____ day of _____, A.D., 20 ____.

SIGNATURE PAGE FOR THE
EMERGENCY SERVICE COST REIMBURSEMENT ORDINANCE

Authorized by _____:

Name: _____

Name: _____

Name: _____

Name: _____

Name: _____

Name: _____

Name: _____

Name: _____

Home Mozilla Firefox
File Edit View Go Bookmarks Tools Help
http://www.wenhamd.org/ContactUs.html
Getting Started Latest Headlines
Done

HOME

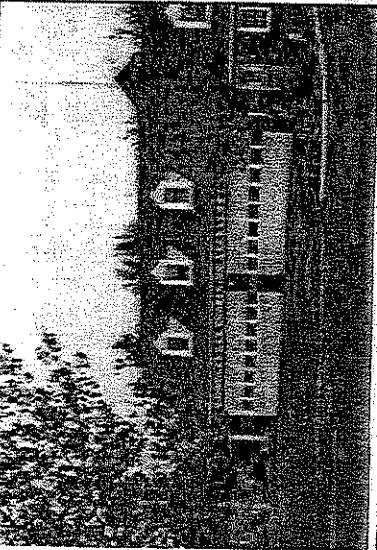
BURNING PERMIT

APPARATUS

KIDS ONLY

LIVE AUDIO

CONTACT US



Wenham Fire Department

Contact the Wenham Fire Department:

Emergencies - Dial 911

140 Main Street

Wenham, MA 01984

Phone: 978-468-5508

Fax: 978-468-5509

Fire Chief: Robert A. Blanchard

Deputy Chief: Stephen Kavanagh

Fire Prevention Officer: Captain Jeff Baxter

Start

Lost Recovery Binoculars

Home - Mozilla Firefox

Andover Fire Rescue - Town of Andover, Massachusetts - Mozilla Firefox

File Edit View Go Bookmarks Tools Help

http://www.andoverps.net/fire/contact_us.html

Getting Started Latest Headlines

ANDOVER FIRE RESCUE

TOWN OF ANDOVER, MASSACHUSETTS

Non-Emergency: (978) 475-1281 / For All Other Emergencies: 911

FIRE HOME

PUBLIC SAFETY HOME

ADMINISTRATION

CO REGULATIONS

EMS

FIRE FIGHTING

FIRE PREVENTION

INVESTIGATIONS

TRAINING

FORMS/REPORTS/POLICIES

PERMITS

WHAT'S NEW

DEPARTMENT HISTORY

LINKS

PRESS RELEASES

CONTACT US/PERSONNEL

FAQS

CONTACT US/ PERSONNEL

Andover Fire Department

32 North Main Street

Andover, MA 01810

(978) 475-1281

[directions](#)

[Fire Chief Michael Mangfield](#)

[Administrative Assistant Marcie Jacobson](#)

[Fire Prevention Officer Todd Pomerleau](#)

[Fire Prevention Administrative Assistant Joan Lefebvre](#)

Done

start

Print Recovery Billing

Andover Fire Rescue ...

Chief Michael W. Lane

**Gloucester Police
Department**

MEMO

RECEIVED

NOV 2 2010

Mayor's Office

To: Jim Duggan, Chief Administrative Officer
From: Chief Michael W. Lane
CC:
Date: November 10, 2010
Re: Request for Permission to Apply for ALPR grant

Jim,

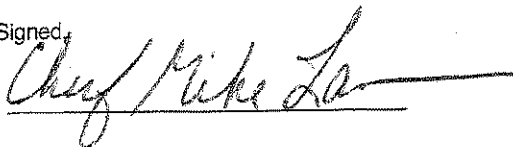
The Gloucester Police Department recently learned of the existence of a competitive grant offered by the Mass Executive Office of Public Safety and Security. The grant offers applicants funding towards an ALPR, Automated License Plate Reader. This technology allow for police to check up to 1,000 vehicle registration plates per hour for their status, searching for unregistered vehicles, uninsured vehicles, unlicensed operators, revoked or suspended licenses of listed operator/owners, etc

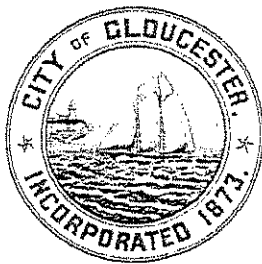
The Mass EOPSS has made available a total of \$ 300,000.00 for this grant, which requires an "in-kind" match of 20%.

I respectfully request that this request be submitted to the full City Council for assignment to the Budget and Finance SubCommittee for evaluation.

Attached are relevant pages of the grant. Application deadline for this grant is November 29, 2010.

Signed,





City of Gloucester
Grant Application and Check List

Granting Authority: State ✓ Federal _____ Other _____

Name of Grant: FY2011 AUTOMATED LICENSE PLATE READER GRANT

Department Applying for Grant: POLICE

Agency-Federal or State application is requested from: EXECUTIVE OFFICE OF PUBLIC SAFETY

Object of the application: OBTAIN AUTOMATED LICENSE PLATE READER

Any match requirements: 20% "IN KING" (SOFT) MATCH

X Mayor's approval to proceed: *AM J. J. [Signature]* 11/5/10
Signature Date

City Council's referral to Budget & Finance Standing Committee: _____
Vote Date

Budget & Finance Standing Committee: _____
Positive or Negative Recommendation Date

City Council's Approval or Rejection: _____
Vote Date

City Clerk's Certification of Vote to City Auditor: _____
Certification Date

City Auditor:
Assignment of account title and value of grant: _____
Title Amount

Auditor's distribution to managing department: _____
Department Date sent

NOTE: A copy of all grant paperwork must be submitted to the Auditor's Office

FORM: AUDIT GRANT CHECKLIST - V.1

**Commonwealth of Massachusetts
Executive Office of Public Safety and Security
Office of Grants and Research
Highway Safety Division
10 Park Plaza, Suite 3720
Boston, MA 02116
Tel: 617.725.3341**

**Application for Grant Funds (AGF)
FFY 2011 Automated License Plate Reader Grant Program
Deadline for Applications: Noon, November 29, 2010**

The Executive Office of Public Safety and Security (EOPSS), Office of Grants and Research (OGR), Highway Safety Division (HSD) announces the availability of up to \$300,000 in federal grant funding in federal fiscal year 2011 for the Massachusetts State Police and municipal law enforcement agencies for purchase of Automated License Plate Readers (ALPR). Contracts awarded under this grant will run through June 30, 2011.

To be eligible for this grant funding, departments must submit a Grant Application and required forms. The AGF Narrative, Grant Application, and required forms are posted on www.mass.gov/highwaysafety under "Automated License Plate Reader Program."

Questions about the application and technical assistance can be directed to Dan DeMille at Daniel.DeMille@state.ma.us or 617.725.3341.

Announcement of grant awards is anticipated to be on or around January 7, 2011.

BACKGROUND

Within the Commonwealth of Massachusetts, the EOPSS/HSD is the entity responsible for planning, implementing, and evaluating highway safety projects with federal funds. The mission of EOPSS/HSD is to reduce fatalities, injuries, and economic losses from motor vehicle crashes on Massachusetts roadways. The EOPSS/HSD also works to coordinate the efforts of federal, state, and local organizations involved in highway safety in Massachusetts.

The EOPSS/HSD recognizes that motorists who are driving unlicensed, with a revoked driver's license, or uninsured pose a threat to law-abiding citizens. Typically these drivers only encounter law enforcement when observed violating a traffic law or are involved in a crash. However, an ALPR can recognize over 1,000 license plates an hour on vehicles as they pass either a portable or stationary unit at vehicle speeds up to 70 mph. The information downloaded into the plate reader from the Commonwealth Criminal Justice Information System (CJIS) allows a law enforcement officer to detect a motor vehicle driven by an unlicensed and/or revoked operator and many other violations. This occurs even if the driver of the vehicle has not committed a traffic offense or been involved in a traffic crash. Based on the alert given when a violation has been detected, the police officer can intervene before this driver is involved in a traffic crash or commits another violation that could result in serious injury to an innocent victim.

In order to combat these crimes, along with many others, with the latest technology, the Commonwealth of Massachusetts would like to enhance the deployment of ALPRs on a coordinated basis. ALPRs can also be an essential tool when an AMBER or Be on the Lookout (BOLO) alert is issued.

GRANT PROGRAM DETAILS

- Program Goal: Grants will be awarded to approximately 20 qualified state and municipal law enforcement agencies. This number is dependent on the number of qualified applicants and available federal funding.
- All municipal police departments and the state police are eligible for grant funding.
- Each local department and the state police is eligible for one unit under this grant.
- Departments are expected to participate in press events, trainings, meetings, or other events as deemed appropriate by EOPSS and the grant recipient.
- Funding for this grant program is subject to the continuing availability of federal funds.
- Departments will be required to incorporate this equipment/system into its official inventory control system following state and federal regulations.
- Departments that procure ALPR systems under this grant program agree to electronically submit captured license plate data to the state repository maintained by the Criminal Justice Information Services (CJIS) Division at the Commonwealth's Public Safety Data Center. Captured license plate data will be made available to local, state and national law enforcement as needed to support official law enforcement operations. Guidelines for submission and retrieval of license plate data will be made available to all participating departments at the time of installation and connection of the ALPR systems.
- For applicants to be considered for funding, the police department must demonstrate the ability to technically support the operation of the systems as well as the ability to understand and prepare systems to receive and send data files as prescribed by the CJIS Division of EOPSS.
- The use of ALPR systems shall be for official law enforcement operations only.
- Non-participation or non-compliance with program goals may result in contract suspension, termination, non-reimbursement of expenses or surrender to EOPSS of the ALPR system(s).
- An effort will be made to disperse units geographically.
- Failure to report any of the above may result in repossession of ALPR unit.

Public Outreach

- Advance public notification and follow-up of enforcement activity is required. The EOPSS-HSD will provide sample news releases for department use by mail and on the EOPSS-HSD website at www.mass.gov/highwaysafety, then click on Automated License Plate Reader Program. Newspaper clippings generated by department press releases and reports of local radio and TV coverage should be included with grant reports as well as posted on department/community websites and in annual reports.
- All public communications and/or news releases concerning any grant activity shall indicate that the project is funded by the EOPSS.

BUDGET DETAILS

- Award funds are for purchase of ALPR units only.

- Departments must only purchase ALPR units from approved vendors via a statewide contract managed by the EOPSS Office of Information Technology Information & Services (OTIS). Departments may negotiate with the approved vendors below for best value to the department.
 - Adamson Industries
Steven Contarino
45 Research Drive
Haverhill, MA 01832
800-232-0162
scontarino@adamsonindustries.com
 - Elsag
Rob Garrigan
412 Clock Tower Commons
Brewster, NY 10509
800-278-5425
Rob.garrigan@elsagna.com
 - MHQ
Frank Chase
401 Elm Street
Marlborough, MA 01752
508-573-2600
CChase@mhq.com
- EOPSS will reimburse departments the full amount of the procurement from the approved vendor list.
- Departments must submit a signed statement to EOPSS/HSD for the item(s) to be approved in advance of any purchases.
- No funds will be provided for indirect costs associated with the grants.
- No funds will be provided for training or salaries.
- Departments will be responsible for paying for additional warranty and maintenance costs.
- If additional federal funds become available, funding to additional eligible departments may be awarded based on submission of applications from this original AGF.
- At least 20% (\$60,000) of funding will be allocated to cities and towns with a population under 30,000.
- At least 20% (\$60,000) of funding will be allocated to cities and towns with a population 30,001-50,000.
- A maximum of 60% (\$180,000) of funding will be allocated to cities and town with a population 50,001+ and the state police.

Reporting and Record Keeping

- Expenditure, activity and in-kind match reports must be submitted each month, no later than the 15th of the month following purchase. All reporting forms will be made available to departments in hard-copy form and at www.mass.gov/highwaysafety, under "Automated License Plate Reader."

- Reimbursements must be submitted by the deadlines established by HSD. Failure to meet reporting deadlines may result in non-reimbursement and return of ALPR.
- Reporting forms must be signed and dated in blue ink and an original and one copy submitted to the HSD by mail. Electronic signatures and faxed copies of these reports will not be accepted. Failure to submit reports on assigned dates will result in non-reimbursement.
- This is a cost reimbursement grant program. Be sure to notify your community Treasurer's Office so your reimbursement does not go into the General Fund. Funds awarded under this grant are from the National Highway Transportation Safety Administration (NHTSA), CFDA #20.600.
- Once departments receive written EOPSS/HSD Authorization to Proceed, all approved equipment and materials must be received no later than June 30, 2011.
- Departments must submit a signed EOPSS/HSD Authorization to Proceed Form, the HSD Equipment Request form, invoice(s) with itemized prices from vendor(s) and packing slip(s) from vendor(s) to be considered for reimbursement.
- No department should make purchases until a contract has been signed by the department and EOPSS-HSD and notification has been issued. **No costs incurred before a department receives written notification will be reimbursed.** There can be no exceptions.

In-Kind Match

- Grant recipients are required to provide an in-kind (soft) match which represents 20% of the total project cost. For example if you receive \$5,000, your 20% match would be calculated as follows: \$5,000 divided by 80% = \$6,250 X 20% = \$1,250.
- Failure to submit an in-kind report will result in delay or non-reimbursement.
- Applicants must insure that their in-kind or match is identified in a manner that guarantees its accountability during a review or an audit.
- Departments can only use their match once per grant with EOPSS-HSD.
- Matching funds cannot be federal dollars from another grant.
- Indicate planned in-kind contributions by item and dollar amount on application. In-kind contributions can include estimated administrative costs and operational expenses that can be incurred by the department during the administration or performance of the grant. Examples may include but are not limited to:
 - Officer/supervisor time on project
 - Fringe benefits and indirect costs for officers and/or supervisors
 - Materials, supplies, postage, project related telephone calls
 - Transportation/mileage for project meetings and associated trainings
 - Department webpage development
 - Preparation of financial reports for reimbursement
 - Preparation of activity reports
 - Educational sessions, specialized and roll call training costs and costs associated with court time
 - Department time for community presentations
 - Maintenance to cruisers and equipment
 - Officer time to conduct traffic safety educational initiatives
 - Printing of any community-based public information materials and incentives

Safety Belt Policy

- Departments must establish and enforce a written safety belt policy which must be submitted with your application. A copy of the IACP recommended policy is located at www.mass.gov/highwaysafety.
- Departments without a written safety belt policy may apply for grant funding, but award will be reduced by 50%.

Supplanting

- Supplanting of funds is prohibited.
- Funds for programs and services provided through this grant are intended to supplement, not supplant, other state or local funding sources.

SUBMISSION OF APPLICATION

A qualified application packet must be based on the attached grant application form and all required attachments.

For the initial application deadline, an original application form with attachments, along with eight copies, must be received at HSD by noon, November 29, 2010. It is suggested that departments verify with EOPSS-HSD receipt of application prior to deadline. Please email Dan DeMille at Daniel.DeMille@state.ma.us to verify receipt.

Please direct application packets to:

Dan DeMille
Highway Safety Division
Office of Grants and Research
Executive Office of Public Safety and Security
10 Park Plaza, Suite 3720
Boston, MA 02116

Faxed and electronic responses will **NOT** be accepted.

SELECTION CRITERIA

Grant awards will be based on the criteria below:

- Strength and effectiveness of application, i.e. understanding of project, innovative approach to project
- Problem identification, i.e. traffic enforcement and crime statistics
- Applicant's plan for deployment of unit
- Applicant's capability to administer technology
- Demonstrated experience and credibility in statewide highway safety
- Budget detail and in-kind contributions
- Identification of realistic and measurable goals and objectives
- Evaluation component
- Best Value to the Commonwealth

Incomplete responses or unsigned applications may be disqualified, though EOPSS does reserve the right to work with departments to obtain missing or incomplete information.